



ජාතික ජලජ සම්පත් පර්යේෂණ සහ සංවර්ධන නියෝජිතායතනය
தேசிய நீரியல்வள ஆராய்ச்சி அபிவிருத்தி முகாமை
NATIONAL AQUATIC RESOURCES RESEARCH & DEVELOPMENT AGENCY
කාක දූපත, මට්ටක්කුලිය, කොළඹ 15. காக்கை தீவு, மட்டக்குளி, கொழும்பு 15. Crow Island, Mattakkuliya, Colombo 15.



මගේ අංකය }
எனது இல }
P&S/OCD/PIS/2026/123/RL/TEN 70

ඔබේ අංකය }
உமது இல. }
Your No. }

දිනය }
திகதி }
Date } 2026.09.18

REGISTER POST

The Manager,

.....
.....

Dear Sir/Madam,

Procurement of Conductivity Temperature Depth Profiler (CTD) – 2026.

- Condition- i) WHEN SUPPLYING ITEM, PLEASE ADHERE TO THE TIME PERIOD STATED IN YOU'R BIDS**
- ii) IF BID VALUE IS RS: 1,000,000.00 OR HIGHER THAN, BIDDER MUST BE AGREED TO SIGN AN AGREEMENT & PROVIDE A PERFORMANCE SECURITY OF TEN PERCENT (10%) FOR (105 DAYS) OF THE CONTACT PRICE FOR THE PERFORMANCE OF THE CONTRACT WITH GENERAL CONDITION APPLICABLE IN WITH NARA**

The Bid should be forwarded under registered cover marked "Procurement of Conductivity Temperature Depth Profiler (CTD) - 2026" on the top left hand corner of the envelope to reach the Chairman, Procurement Committee, National Aquatic Resources Research & Development Agency (NARA), Crow Island, Mattakkuliya, Colombo – 15 on or before the date and time fixed for the closure of Bid.

Bidders are required to submit all the relevant information, any additional material, brochure, leaflets etc. together with company profile, reference client list in order to facilitate evaluation of Bid.

The Bids will be closed at 1.30 P.M. on 02nd October 2026. Tender box No 06. Finance division. The offers should be valid for 77 days. If any alterations or erasures are done on the Bids documents they should be authenticated by placing the full signature of the Bidder on the company stamp where applicable. The Bidder which do not conform to this requirement will be rejected.

Bids will be opened immediately after closure of the Bids at the above address and the Bidder or his duly authorized representative may be present at the opening of the bids.

Bids will be closed on 02nd October 2026 at 1.30 pm. Please notify to inform clearly regarding the unavailability of bids. Late Bids will be rejected.

The Procurement Committee of the National Aquatic Resources Research & Development Agency reserves the right to accept or reject any Bids in full or any part thereof.

Thanking you

Yours faithfully,

Ms) A.T.P. Kumari De Silva
Purchasing & Supply Officer

Chairman

Tel : 011 2521176 / 2521881
Fax : 011 2521881
Email : chairman@nara.ac.lk

Director General

Tel : 011 2521932
Fax : 011 2521932
Email : dg@nara.ac.lk
Web : http://www.nara.ac.lk

General

Tel : 011 2521000 / 2521006
Email : postmaster@nara.ac.lk



National Aquatic Resources Research & Development Agency

Procurement of Goods

Shopping Procedures

Invitation of Bids

For

Procurement of Conductivity Temperature Depth Profiler (CTD)

Contract No: P&S/OCD/FIS/2026/123/RL/TEN 70

**NARA,
CROW ISLAND,
MATTAKKULIYA,
COLOMBO - 15
T.P. 0112-529717/175**

Table of Contents

Section I. Instructions to Vendors (ITV).....	4
Section II: Data Sheet	7
Section III: Schedule of Requirements	9
Section IV: Technical Specification & Compliance– (List of Conductivity Temperature Depth Profiler (CTD)).....	10
Section V.....	11
Section VI.....	12
Manufacturer’s Authorization.....	13
Format for Bid Security Declaration.....	14
Bid Guarantee	16
Contract Forms	18

Section I. Instructions to Vendors (ITV)	
A: General	
1. Scope of Bid	1.1 The Purchaser named in the Data Sheet invites you to submit a quotation for the supply of Goods as specified in Section III Schedule of Requirements. Upon receipt of this invitation, you are requested to acknowledge the receipt of this invitation and your intention to submit a quotation. The Purchaser may not consider you for inviting quotations in the future, if you failed to acknowledge the receipt of this invitation or not submitting a quotation after expressing the intention as above.
B: Contents of Documents	
2. Contents of Documents	2.1 The documents consist of the Section indicated below. • Section I. Instructions to Vendors (ITV) • Section II. Data Sheet • Section III. Schedule of Requirements • Section IV. Technical Specifications & Compliance with Specifications • Section V. Quotation submission Form(s) • Section VI. Price Schedule • Bid Securing Declaration Form
C. Preparation of Quotation	
3. Documents Comprising your Quotation	3.1 The Quotation shall comprise the following: (a) Quotation Submission Form and the Price Schedules; (b) Technical Specifications & Compliance with Specifications
4. Quotation Submission Form and Price Schedules	4.1 The vendor shall submit the Quotation Submission Form using the form furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested. 4.2 Alternative offers shall not be considered. The vendors are advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.
5. Prices and Discounts	5.1 Unless specifically stated in Data Sheet, all items must be priced separately in the Price Schedules. 5.2 The price to be quoted in the Quotation Submission Form shall be the total price of the Quotation, including any discounts offered. 5.3 The applicable VAT shall be indicated separately. 5.4 Prices quoted by the vendor shall be fixed during the vendor's performance of the Contract and not subject to variation on any account. A Quotation submitted with an adjustable price shall be

	treated as non-responsive and may be rejected.
6. Currency	6.1 The vendors shall quote only in Sri Lanka Rupees.
7. Documents to Establish the Conformity of the Goods	7.1 The vendor shall furnish as part of its quotation the documentary evidence that the Goods conform to the technical specifications and standards specified in Section IV, "Technical Specifications & Compliance with Specifications" 7.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods, demonstrating substantial responsiveness of the Goods to the technical specifications, and if applicable, a statement of deviations and exceptions to the provisions of the Technical Specifications given. 7.3 If stated in the Data Sheet the vendor shall submit a certificate from the manufacturer or producer of the Goods to supply these Goods in Sri Lanka.
8. Period of Validity of quotation	8.1 Quotations shall remain valid for the period of Seventy Seven (77) days after the quotation submission deadline date.
9. Format and Signing of Quotation	9.1 The quotation shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the vendor.
D: Submission and Opening of Quotation	
10. Submission of Quotation	10.1 Vendors may submit their quotations by Registered post or by hand in sealed envelopes addressed to the Purchaser bear the specific identification of the contract number. 10.2 If the quotation is not sealed and marked as required, The Purchaser will assume no responsibility for the misplacement or premature opening of the quotation.
11. Deadline for Submission of Quotation	11.1 Quotation must be received by the Purchaser at the address set out in Section II, "Data Sheet", and no later than the date and time as specified in the Data Sheet.
12. Late Quotation	12.1 The Purchaser shall reject any quotation that arrives after the deadline for submission of quotations, in accordance with ITV Clause 11.1 above.
13. Opening of Quotations	13.1 The Purchaser shall conduct the opening of quotation in public at the address, date and time specified in the Data Sheet. 13.2 A representative of the bidders may be present and mark its attendance.

E: Evaluation and Comparison of Quotation	
14. Clarifications	14.1 To assist in the examination, evaluation and comparison of the quotations, the Purchaser may, at its discretion, ask any vendor for a clarification of its quotation which is not in response to a request by the Purchaser shall not be considered. 14.2 The Purchaser's request for clarification and the response shall be in writing.
15. Responsiveness of Quotation	15.1 The Purchaser will determine the responsiveness of the quotation to the documents based on the contents of the quotation received. 15.2 If a quotation is evaluated as not substantially responsive to the documents issued, it may be rejected by the Purchaser.
16. Evaluation of quotation	16.1 The Purchaser shall evaluate each quotation that has been determined, to be substantially responsive. 16.2 To evaluate a quotation, the Purchaser may consider the following: (a) The Price as quoted; (b) Price adjustment for correction of arithmetical errors; (c) Price adjustment due to discounts offered; 16.3 The Purchaser's evaluation of a quotation may require the consideration of other factors, in addition to the Price quoted is stated in Section II, Data Sheet. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods.
17. Purchaser's Right to Accept any Quotation, and to Reject any or all Quotation	17.1 The Purchaser reserves the right to accept or reject any quotation, and to annul the process and reject all quotations at any time prior to acceptance, without thereby incurring any liability to bidders.
F: Award of Contract	
18. Acceptance of the Quotation	18.1 The Purchaser will accept the quotation of the vendor whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.
19. Notification of acceptance	19.1 Prior to the expiration of the period of validity of quotation, the Purchaser will notify the successful vendor, in writing, that its quotation has been accepted.

Section II: Data Sheet

ITV Clause Reference	
1.1	The Purchaser is: The Director General ,Nara Address: Crow Island, Mattakkuliya, Colombo – 15.
5.1	The bidder is allowed to quote for separately all items in the Price Schedules.
7.3	Manufacture's Authorizations required. Warranty certificates are required. Product catalogue and brochures should be submitted with quotation in English Language. Duly perfected bids in single cover mentioning the "Procurement of Conductivity Temperature Depth Profiler (CTD)" and bid No. "P&S/OCD/FIS/2026/123/RL/TEN 70" on the left-hand corner of envelope, sealed and may either be sent by Registered Post/Courier, or deposited in the Tender Box: 06 kept at Finance Division, Nara Head Office, Crow Island , Mattakkuliya , Colombo15.
11.1	Address for submission of Quotation is: The Chairman, Nara Procurement Committee, Crow Island, Mattakkuliya, Colombo-15 Bids will be closed at 02.10.2026 Late bids will be rejected.
13	Bids will be opened in the presence of Bidder or their authorized representative at 1.30 p.m. on 02.10.2026 at the Finance Division, Nara , Crow Island, Mattakkuliya, Colombo-15.
16	Other factors that will be considered for evaluation are: • Compliance to the given specifications • Shortest lead times • Credit terms better than specified • Good quality items should be provided
2.1	The source of funding is: GOSL
19.1	The bid shall be valid until: 18/12/2026
	For Clarification of bid purposes only, the Purchaser's address is: Attention: Purchasing & Supply Officer, Address: Nara , Crow Island, Mattakkuliya, Colombo 15 Telephone:011-2529717, E-mail: nara.purchasing@gmail.com

Condition	i) WHEN SUPPLYING THE EQUIPMENTS, PLEASE ADHERE TO THE TIME PERIOD STATED IN YOUR BIDS. ii) IF BID VALUE IS RS: 1,000,000.00 OR HIGHER THAN, BIDDER MUST BE AGREED TO THE SIGN TO AGREEMENT & Provide a performance security of ten percent (10%) to (105 Days) of the contract price for the performance of the contract WITH GENERAL CONDITION APPLICABLE IN WITH NARA
Bid Security Declaration	The Bidder shall submit a duly completed and signed Bid Security Declaration in the format provided in Bidding Documents. The Bid Security Declaration shall be signed by an authorized representation of the Bidder and submitted together with the Bid. Any Bid not accompanied by a duly completed Bid Security Declaration shall be rejected as non-responsive. If a Bidder withdraws its Bid during the period of Bid Validity specified in the Bid, refuses to accept the correction of errors, fails to sign the contract when required or fails to furnish the required performance security within the stipulated period after the award of contract, the Bidder shall be subject to the actions specified in the Bid Security Declaration and in accordance with the Government Procurement Guidelines of SL.
Liquidated Damages	Liquidated damages shall be charged at a rate of 1% of the contract value per week of delay, subject to a maximum of 10% of the total contract value.

Section III: Schedule of Requirements

Nara,Crow Island, Mattakuliya,Colombo-15

Line-Item No	Description of Goods	Quantity (No's)	Final Destination	Delivery Date	
				Latest Delivery Date	Bidder's offered Delivery date
01	Conductivity Temperature Depth Profiler (CTD)	1	Main Stores, Crow Island, Mattakuliya, Colombo-15	Within 12 - 15 weeks issued Purchase Order Date.	

Section IV: Technical Specification & Compliance– (List of Conductivity Temperature Depth Profiler (CTD))

No	Component Description	Minimum Specifications		Qty	Bidder's Response (Yes/No)	If "No" comments on the offer
01	Conductivity Temperature Depth Profiler (CTD)	Make	Any	1		
		Model	Any			
		Type	CTD profiler			
		Parameters	Conductivity, Temperature, Depth, Chlorophyll			
		Depth	500m			
		Temperature (range, resolution, accuracy)	-5°C – +35°C, 0.001°C, ±0.01°C			
		Conductivity (range, resolution, accuracy)	0-80 mS/cm, 0.001 mS/cm, ±0.01 mS/cm			
		Chlorophyll a (range, resolution)	0-800 µg/l, 0.025 µg/l			
		Pressure (range, resolution, accuracy)	50 Bar, 0.001%FS, ±0.01% FS			
		Connectivity	USB, Bluetooth Preferred			
		Built in GNSS	Preferred			
		Housing	Titanium			
		Weight	>3kg in air			
		Power	Built in battery and charger / Standard removable battery			
		PC Software	Yes			
		Warranty	1 Year			

Section V

Quotation Submission Form

(The Vendor shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions will be accepted.)

Date:

To: (insert complete name of Purchaser)

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the document issued:
- (b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements the Goods as mentioned in the Price Schedule.
- (c) The total price of our quotation including any discounts offered is:
.....
- (d) Our quotation shall be valid for the period of time specified in ITV Sub-Clause 8.1, from the date fixed for the quotation submission deadline in accordance with ITV Sub-Clause 11.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) We understand that this quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated quotation or any other quotation that you may receive.

Signed:

Name:

Date:

Section VI

Price Schedule (Conductivity Temperature Depth Profiler (CTD) at Nara Head Office)

1	2	3	4	5	6	7	8	9	10	11
Line-Item No	Description of Items	Brand	Country of Origin	Qty (No's)	Unit Price Without VAT (Rs.)	Sub Total (without VAT) (7=5x6)	VAT (Rs.) 18%	Total Price for item with VAT (Rs.)	Warranty	Delivery lead time
01	Conductivity Temperature Depth Profiler (CTD)			1						
Total										

Name of Bidder:-

Signature of Bidder:-
With Stamp

Date:-

Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so, indicated in the BDS.]

Date: *[insert date (as day, month and year) of Bid Submission]*

No.: *[insert number of bidding process]*

To: **Chairman, Procurement Committee, Nara**

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the Goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

PROCUREMENT GUIDELINE REFERENCE: 5.3.12

Format for Bid Security Declaration

[If required, the Bidder shall fill in this form in accordance with the instructions indicated in brackets]

Date:----- [insert date by bidder]

Name of contract: **Procurement of Conductivity Temperature Depth Profiler (CTD)**

Contract Identification No: **P&S/OCD/FIS/2026/123/RL/TEN70**

Invitation for Bid No : **P&S/OCD/FIS/2026/123/RL/TEN70**

To: **Procurement Chairman, National Aquatic Resources Research & Development Agency**

We, the undersigned, declare that:

1. We understand that, according to instructions to bidders (hereinafter "the ITB"), bids must be supported by a bid-securing declaration;
2. We accept that we shall be suspended from being eligible for contract award in any contract where bids have being invited by any of the Procuring Entity as defined in the Procurement Guidelines published by National Procurement Agency of Sri Lanka, for the period of time of three years starting on the latest date set for closing of bids of this bid, if we:
 - (a) withdraw our Bid during the period of bid validity period specified; or
 - (b) do not accept the correction of errors in accordance with the Instructions to Bidders of the Bidding Documents; or
 - (c) having been notified of the acceptance of our Bid by you, during the period of bid validity, (i) fail or refuse to execute the Contract Form, if required, or
(ii) fail or refuse to furnish the performance security, in accordance with the ITB.
3. We understand this bid securing shall expire if we are not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the bidder was unsuccessful; or (ii) twenty-eight days after the expiration of our bid.
4. We understand that if we are a JV, the Bid Securing Declaration must be in the name of the JV that submits the bid. If the JV has not been legally constituted at the time of bidding, the Bid Securing Declaration shall be in the names of all future partners as named in the letter of intent.

Signed [insert signature(s) of authorized representative] In the Capacity of [insert title]

Name [insert printed or typed name]

Duly authorized to sign the bid for and on behalf of [insert authorizing entity]

Dated on [insert day] day of [insert month], [insert year]

NOTES TO VENDOR

TERMS & CONDITIONS

1. **CHANGE IN THE PURCHASE ORDER**: No change in or modification of this order or any of its terms or conditions shall be binding upon NARA unless expressly agreed to in writing by NARA.
2. **PACKING**: Goods should be properly packed for transit to the final destination.
3. **DELIVERY SCHEDULE**: Stipulated delivery date must be strictly adhered to. If contractor fails to make delivery of any goods within the specified time, NARA reserves the right to cancel this order or any part thereof by written notice to contractor and NARA shall not be liable for any loss or damages sustained by the contractor in consequence thereof provided that nothing herein contained shall prejudice any other rights NARA may have against contractor for any loss or damage due to failure of delivery by way of liquidated damages and/or risk purchases.
4. **FAILURE TO SUPPLY**: If the supplier fails to deliver the items within the period stipulated for such delivery or at any time repudiates the Contract/order before expiry of such period, NARA is entitled to cancel the order.
5. **ACCEPTANCE**: Goods supplied must be according to specification and conditions laid down by us and subject to our inspection and approval.
6. **WARRANTY**: All supplies should be covered by standard warranty applicable. Defective supplies that fall within the Warranty period shall be claimed from the supplier by way of free of charge replacements

Bid Guarantee

[this Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[insert issuing agency's name, and address of issuing branch or office]* -----

***Beneficiary:**

Director General,

National Aquatic Resources Research & Development Agency (NARA)

Crow Island, Mattakkuliya,

Colombo 15.

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that -----
----- *[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners]* (hereinafter called "the Bidder") has submitted to you its bid dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the supply of -----
----- *[insert name of Supplier]* under Invitation for Bids No. -----
----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we -----
----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[insert amount in figures]* -----
----- *[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or

- (c) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to ----- (insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date. _____

[Signature of authorized representative(s)]

Contract Forms

Table of Form

1. Contract Agreement 17

2. Performance Security..... 19

1. Contract Agreement

THIS CONTRACT AGREEMENT is made

the [insert: number] day of [insert: month], [insert: year].

BETWEEN

- (1) [insert complete name of Purchaser], a [insert description of type of legal entity, for example, an agency of the Ministry of or corporation and having its principal place of business at [insert address of Purchaser] (hereinafter called "the Purchaser"), and
- (2) [insert name of Supplier], a corporation incorporated under the laws of [insert: country of Supplier] and having its principal place of business at [insert: address of Supplier] (hereinafter called "the Supplier").

WHEREAS the Purchaser invited bids for certain Goods and ancillary services, viz.,

[insert brief description of Goods and Services] and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of [insert Contract Price in words and figures, expressed in the Contract currency(ies)] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract:
 - (a) This Contract Agreement
 - (b) Contract Data
 - (c) Conditions of Contract
 - (d) Technical Requirements (including Schedule of Requirements and Technical Specifications)
 - (e) The Supplier's Bid and original Price Schedules
 - (f) The Purchaser's Notification of Award
 - (g) [Add here any other document(s)]
3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.

Contract Forms

4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Democratic Socialist Republic of Sri Lanka on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: [insert signature]

in the capacity of [insert title or other appropriate designation] in
the presence of [insert identification of official witness]

For and on behalf of the Supplier

Signed: [insert signature of authorized representative(s) of the Supplier] in the
capacity of [insert title or other appropriate designation]
in the presence of [insert identification of official witness]

2. Performance Security

[The issuing agency, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated]

----- [Issuing Agency's Name, and Address of Issuing Branch or Office] -----

* Beneficiary: **Director General
National Aquatic Resources Research & Development Agency
Crow Island, Mattakuliya
Colombo-15.**

Date: -----

PERFORMANCE GUARANTEE No.: -----

We have been informed that ----- [name of Supplier] (hereinafter called "the Supplier") has entered into Contract No. ----- [reference number of the contract] dated ----- with you, for the ----- Supply of ----- [name of contract and brief description] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Supplier, we ----- [name of Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of -----

[amount in figures] (-----) [amount in words], such sum being payable in the types and

proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the day of, 20.. [insert date, 28 days beyond the scheduled completion date including the warranty period] and any demand for payment under it must be received by us at this office on or before that date.

[Signature]