

**NATIONAL AQUATIC RESOURCES RESEARCH AND
DEVELOPMENT AGENCY OF SRI LANKA
(NARA)**



General Laboratory Equipment - 2026

BID NO: P&S /LAB EQ/C2/2026/114/RL/TEN61

**Chairman
Department Procurement Committee
National Aquatic Resources Research & Development Agency
Crow Island, Mattakkuliya,
Colombo-15.
Sri Lanka.**

2026

**National Aquatic Resources Research & Development Agency
(NARA)**

TENDER NO: P&S /LAB EQ/C2/2026/114/RL/TEN61

DOCUMENTATION CERTIFICATE

Description of the Procurement : Procurement of General Laboratory Equipment-2026

Issued to :

Address :
.....
.....

Telephone Number :

Fax Number :

E-mail Address :

Tender Fee and Receipt Number :

.....
Authorized Officer

.....
(Seal)

Date of issuing 2026

Time a.m. / p.m.

Content

Invitation for Bids(IFB)	-	04
Volume I		
1. Section I Instruction to Bidder (ITB)	-	08
2. Section VI Condition of Contract (CC)	-	26
3. Section VIII Contract Forms		
3.1 Contract Agreement	-	42
3.2 Performance Security	-	44
 Volume II		
4. Section II Bidding Data Sheet (BDS)	-	47
Section III Evaluation & Qualification Criteria	-	50
5. Section IV Bidding Forms		
5.1 Bid Submission Form	-	51
5.2 Price Schedule	-	53
5.3 Bid Guarantee	-	58
5.4 Manufacturer's Authorization	-	59
6. Section V Schedule of Requirement		
6.1 List of Goods and Delivery Schedule	-	61
6.2 List Related Service and Completion Schedule	-	63
6.3 Technical Specifications	-	64
6.4 Inspection and Test	-	76
7. Section VII Contract Data	-	77



Ministry of Fisheries, Aquatic and Ocean Resources

National Aquatic Resources Research & Development Agency (NARA)

Invitation for Bids

01. The Chairman, Procurement Committee of the National Aquatic Resources Research & Development Agency (NARA) of Sri Lanka invites sealed bids from qualified and eligible bidders for the Procurement of the Lab equipment - 2026.

Contract No & Name of Procurement	Bid Security (SLR)	Ten der box no.	Non- Refundab le Bid Fee (SLR)	Bids Issuing Time Period (For all bids)	Closing / Opening Date & Time	Pre-Bid Meeting Date, time & Venue
1)P&S/LABEQ/C1/2026/18/RL/TEN 11 Category 01 -Microscopy, Dissection & Pearl Grafting Equipment	23,000.00	06	500.00	Date From 13.07.2026 To 27.07.2026 Time From at 9.00 a.m to at 3.00 p.m	28.07.2026 11.00a.m.	16.07.2026 10.00 a.m.
2)P&S/LABEQ/C2/2026/114/RL/ TEN61 Category 02 - General Laboratory Equipment	131,000.00	07	1,000.00		28.07.2026 12.00p.m.	16.07.2026 10.30 a.m.
3)P&S/LABEQ/C3/2026/115/RL/ TEN62 Category 03 - Measuring, Weighing & Analytical Equipment	46,000.00	08	500.00		28.07.2026 1.00p.m.	16.07.2026 11.00 a.m.
4)P&S/LABQ/C4/2026/116/RL/ TEN63 Category 04 - Field Sampling, Water Quality & Oceanography Equipment	90,000.00	09	1,000.00		28.07.2026 2.00p.m.	16.07.2026 11.30 a.m. (At NARA Auditorium)

02. Bidding will be conducted through National Competitive Bidding Procedure.
03. All eligible bidders may obtain further information from Procurement Officer (Tel/Fax -0112-529717, purchasingp@nara.ac.lk, nara.purchasing@gmail.com) or www.nara.ac.lk .
04. **A complete set of bidding Documents can be purchased on the submission of a written application** and upon payment of a non-refundable bid fee in cash. Separate bids should be submitted for each of the four tenders.
05. Bids should be addressed to **Chairman (Procurement Committee), National Aquatic Resources Research & Development Agency (NARA), and drop separately for the relevant tender box. Each tender should be named in the left-hand corner of the envelope.**
06. **All bids must be accompanied by a bid security** issued by a commercial bank approved by Central Bank of Sri Lanka in favor of the “Director General/NARA “as specified in the Bid Documents.

Late and incomplete bids will be rejected. Bids will be opened soon after the closing presence of bidder or his representative.

NARA will not be responsible for any costs or expenses incurred by Bidders in connection with the bidding process.

**Chairman,
Procurement Committee
National Aquatic Resources Research & Development Agency (NARA),
Crow Island, Mattakkuliya,
Colombo-15.
Sri Lanka.
10.07.2026
Tel/Fax – 0112-521932
0112-529717**

Invitation for Bids (IFB)

National Aquatic Resources Research & Development Agency

Tender Number: P&S/LAB EQ/C2/2026/114/RL/TEN61

1. The Chairman, Department Procurement Committee on behalf of the *National Aquatic Resources Research & Development Agency* now invites sealed bids from eligible and qualified bidders for *the Procurement of General Laboratory Equipment (P&S/LabEq/C2/2026/114/RL /TEN61* Bidding will be conducted through **National Competitive Bidding Procedure**.
2. Interested eligible bidders may obtain further information from *the National Aquatic Resources Research & Development Agency; Procurement Officer Tel: 011 252 9717 / 011 252 1000* and inspect the Bidding Documents at the address given below *during office hours from 9.00 a m to 3.00 p m till 27th July 2026*
3. Qualifications requirements include: being *Manufacturer or accredited agent in supplying laboratory instruments with at least 05 years' experience in the relevant field*. Additional details are provided in the Bidding Documents.
4. A complete set of Bidding Documents in English language may be purchased by interested bidders on the submission of a written application to the address below and upon payment of a non-refundable fee of LKR 1,000/- during the period indicated in above 3. The method of payment will be in cash only.
5. **Bids must be delivered to the address below at or before 12.00pm on 28th July 2026. Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend in person or on-line at the address below immediately after the closing of Bids.**
6. **All bids must be accompanied by a "Bid-Security," of**
1. LKR 131,000.00

The validity period of the bid security shall be One Hundred and five days

The validity period of the bid security shall be One Hundred and five (105) days from the date (till 9th November 2026) of the closing of the bids.

The address referred to above is:

**Director General,
National Aquatic Resources Research & Development Agency,
Crow Island, Mattakuliya,
Colombo-15.
Telephone: 011 252 9717 / 011 252 1000
Facsimile number: +94 011 252 9717
E-mail Address : purchasingp@nara.ac.lk.**

Chairman

Procurement Committee

National Aquatic Resources Research & Development Agency

2026

Volume 01

Section I. Instructions to Bidders (ITB)

ITB shall be read in conjunction with Section II, Bidding Data Sheet (BDS), which shall take precedence over ITB.

General

1. Scope of Bid 1.1 The purchaser indicated in the Bidding Data Sheet (BDS), issues these Bidding Documents for the supply of Goods and Related Services incidental thereto as specified in Section V, Schedule of Requirements. The name and identification number of this procurement are specified in the BDS. The name, identification, and number of lots (individual contracts), if any, are provided in the BDS.

1.2 Throughout these Bidding Documents:

- (a) The by mail (other than electronic mail) or hand delivered with proof of receipt.
- (b) If the context so requires, “singular” means “plural” and vice versa; and
- (c) “Day” means calendar day.

2. Source of Funds 2.1 Payments under this contract will be financed by the source specified in the BDS.

3. Ethics, Fraud and Corruption 3.1 The attention of the bidders is drawn to the following guidelines of the Procurement Guidelines published by the National Procurement Agency:

Parties associated with Procurement Actions, namely, suppliers/contractors and officials, shall ensure that they maintain strict confidentiality throughout the process;

Officials shall refrain from receiving any personal gain from any Procurement Action. No gifts or inducement shall be accepted. Suppliers/contractors are liable to be disqualified from the bidding process if found offering any gift or inducement which may have an effect of influencing a decision or impairing the objectivity of an official.

- 3.2 The Purchaser requires the bidders, suppliers, contractors, and consultants to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy:

- (a) “Corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution.

- (b) “Fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract.
- (c) “Collusive practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the Purchaser to establish bid prices at artificial, noncompetitive levels; and
- (d) “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.

3.3 If the Purchaser found any unethical practices as stipulated under ITB Clause 3.2, the Purchaser will reject a bid, if it is found that a Bidder directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.

4. Eligible Bidders 4.1 All bidders shall possess legal rights to supply the Goods under this contract.

4.2 A Bidder shall not have a conflict of interest. All bidders found to have conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest with one or more parties in this bidding process, if they:

- (a) are or have been associated in the past, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under these Bidding Documents ; or
- (b) submit more than one bid in this bidding process. However, this does not limit the participation of subcontractors in more than one bid.

4.3 A Bidder that is under a declaration of ineligibility by the National Procurement Agency (NPA), at the date of submission of bids or at the date of contract award, shall be disqualified. The list of debarred firms is available at the website of, [Ministry of Finance](#) .

4.4 Foreign Bidder may submit a bid only if so stated in the in the BDS.

- 5 Eligible Goods and related Services
- 5.1 All goods supplied under this contract shall be complied with applicable standards stipulated by the Sri Lanka Standards Institute (SLSI) In the absence of such standards; the Goods supplied shall be complied with other internationally accepted standards.

Contents of Bidding Documents

- 6 Sections of Bidding Documents
- 6.1 The Bidding Documents consist of 2 Volumes, which include all the sections indicated below, and should be read in conjunction with any addendum issued in accordance with ITB Clause 8.

Volume 1

Section I. Instructions to Bidders (ITB)

Section VI. Conditions of Contract (CC)

Section VIII. Contract Forms

Volume 2

- Section II. Bidding Data Sheet (BDS)
- Section III. Evaluation and Qualification Criteria
- Section IV. Bidding Forms
- Section V. Schedule of Requirements
- Section VII. Contract Data
- Invitation For Bid

- 6.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents. Failure to furnish all information or documentation required by the Bidding Documents may result in the rejection of the bid.

- | | | |
|---------------------------------------|-----|--|
| 7. Clarification of Bidding Documents | 7.1 | A prospective Bidder requiring any clarification of the Bidding Documents including the restrictiveness of specifications shall contact the Purchaser in writing at the Purchaser's address specified in the BDS. The Purchaser will respond in writing to any request for clarification, provided that such a request is received no later than ten (10) days prior to the deadline for submission of bids. The Purchaser shall forward copies of its response to all those who have purchased the Bidding Documents, including a description of the inquiry but without identifying its source. Should the Purchaser deem it necessary to amend the Bidding Documents as a result of a clarification, it shall do so following the procedure under ITB Clause 8. |
| 8. Amendment of Bidding Documents | 8.1 | At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing addendum. |
| | 8.2 | Any addendum issued shall be part of the Bidding Documents and shall be communicated in writing to all who have purchased the Bidding Documents. |
| | 8.3 | To give prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for the submission of bids, pursuant to ITB Sub-Clause 23.2. |

Preparation of Bids

- | | | |
|----------------------------------|------|--|
| 9. Cost of Bidding | 9.1 | The Bidder shall bear all costs associated with the preparation and submission of its bid, and the purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. |
| 10. Language of Bid | 10.1 | The Bid, as well as all correspondence and documents relating to the Bid (including supporting documents and printed literature) exchanged by the Bidder and the Purchaser, shall be written in English language. |
| 11. Documents Comprising the Bid | 11.1 | <p>The Bid shall comprise the following:</p> <ul style="list-style-type: none"> (a) Bid Submission Form and the applicable Price Schedules, in accordance with ITB Clauses 12, 14, and 15; (b) Bid Security or Bid-Securing Declaration, in accordance with ITB Clause 20; |

- (c) documentary evidence in accordance with ITB Clauses 18 and 29, that the Goods and Related Services conform to the Bidding Documents;
 - (d) documentary evidence in accordance with ITB Clause 18 establishing the Bidder's qualifications to perform the contract if its bid is accepted; and
 - (e) any other document required in the BDS.
- 12. Bid Submission Form and Price Schedules
 - 12.1 The Bidder shall submit the Bid Submission Form using the form furnished in Section IV, Bidding Forms. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled with the information requested.
- 13. Alternative Bids
 - 13.1 Alternative bids shall not be considered.
- 14. Bid Prices and Discounts
 - 14.1 The Bidder shall indicate on the Price Schedule the unit prices and total bid prices of the goods it proposes to supply under the Contract.
 - 14.2 Any discount offered against any single item in the price schedule shall be included in the unit price of the item. However, a Bidder wishes to offer discount as a lot the bidder may do so by indicating such amounts appropriately.
 - 14.3 If so indicated in ITB Sub-Clause 1.1, bids are being invited for individual contracts (lots) or for any combination of contracts (packages). Unless otherwise indicated in the BDS, prices quoted shall correspond to 100 % of the items specified for each lot and to 100% of the quantities specified for each item of a lot. Bidders wishing to offer any price reduction (discount) for the award of more than one Contract shall specify the applicable price reduction separately.
 - 14.4
 - (i) Prices indicated on the Price Schedule shall include all duties and sales and other taxes already paid or payable by the Supplier:
 - (a) on components and raw material used in the manufacture or assembly of goods quoted; or
 - (b) on the previously imported goods of foreign origin
 - (ii) However, VAT shall not be included in the price but shall be indicated separately;

(iii) the price for inland transportation, insurance and other related services to deliver the goods to their final destination.

(iv) the price of other incidental services

14.5 The Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected, pursuant to ITB Clause 31.

14.6 All lots, if any and items must be listed and priced separately in the Price Schedules. If a Price Schedule shows items listed but not priced, their prices shall be assumed to be included in the prices of other items.

15. Currencies of Bid	15.1	Unless otherwise stated in Bidding Data Sheet, the Bidder shall quote in Sri Lankan Rupees and payment shall be payable only in Sri Lanka Rupees.
16. Documents Establishing the Eligibility of the Bidder	16.1	To establish their eligibility in accordance with ITB Clause 4, Bidders shall complete the Bid Submission Form, included in Section IV, Bidding Forms.
17. Documents Establishing the Conformity of the Goods and Related Services	17.1	To establish the conformity of the Goods and Related Services to the Bidding Documents, the Bidder shall furnish as part of its Bid the documentary evidence that the Goods conform to the technical specifications and standards specified in Section V, Schedule of Requirements.
	17.2	The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description (given in Section V, Technical Specifications) of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to the technical specification, and if applicable, a statement of deviations and exceptions to the provisions of the Schedule of Requirements.
	17.3	The Bidder shall also furnish a list giving full particulars, including quantities, available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period if specified in the BDS following commencement of the use of the goods by the Purchaser.

18. Documents Establishing the Qualifications of the Bidder	18.1 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Purchaser's satisfaction:
	(a) A Bidder that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV, Bidding Forms to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods; (b) that, if required in the BDS, in case of a Bidder not doing business within Sri Lanka, the Bidder is or will be (if awarded the contract) represented by an Agent in Sri Lanka equipped and able to carry out the Supplier's maintenance, repair and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and (c) that the Bidder meets each of the qualification criterion specified in Section III, Evaluation and Qualification Criteria.
19. Period of Validity of Bids	19.1 Bids shall remain valid until the date specified in the BDS. A bid valid for a shorter date shall be rejected by the Purchaser as non-responsive. 19.2 In exceptional circumstances, prior to the expiration of the bid validity date, the Purchaser may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. If a Bid Security is requested in accordance with ITB Clause 20, it shall also be extended for a corresponding period. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify its bid.
20. Bid Security	20.1 The Bidder shall furnish as part of its bid, a Bid Security or a Bid-Securing Declaration, as specified in the BDS. 20.2 The Bid Security shall be in the amount specified in the BDS and denominated in Sri Lanka Rupees, and shall: (a) at the bidder's option, be in the form of either a bank draft, a letter of credit, or a bank guarantee from a banking institution; (b) be issued by an institution acceptable to Purchaser. (c) The acceptable institutes are published in the website, Ministry of Finance, substantially in accordance with the form included in Section IV, Bidding Forms; (d) be payable promptly upon written demand by the

Purchaser in case the conditions listed in ITB Clause 20.5 are invoked.

- (e) be submitted in its original form; copies will not be accepted.
- (f) remain valid for the period specified in the BDS.

20.3 Any bid not accompanied by a substantially responsive Bid Security or Bid Securing Declaration in accordance with ITB Sub-Clause 20.1 and 20.2, may be rejected by the Purchaser as non-responsive.

20.4 The Bid Security of Unsuccessful Bidders shall be returned as promptly as possible upon the successful Bidder's furnishing of the Performance Security pursuant to ITB Clause 43.

20.5 The Bid Security may be forfeited or the Bid Securing Declaration executed:

- (a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Submission Form, except as provided in ITB Sub-Clause 19.2; or
- (b) if a Bidder does not agree to correction of arithmetical errors in pursuant to ITB Sub-Clause 30.3
- (c) if the successful Bidder fails to:
 - (i) sign the Contract in accordance with ITB Clause 42;
 - (ii) Furnish a Performance Security in accordance with ITB Clause 43.

21Format and21.1 Signing of Bid

The Bidder shall prepare one original of the documents comprising the bid as described in ITB Clause 11 and clearly mark it as "ORIGINAL." In addition, the Bidder shall submit a copy of the bid and clearly mark it as "COPY." In the event of any discrepancy between the original and the copy, the original shall prevail.

21.2 The original and the Copy of the bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder.

21.3 Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Bid.

Submission and Opening of Bids

22. Submission, Sealing and Marking of Bids

22.1 Bidders may always submit their bids by mail or by hand.

- (a) Bidders submitting bids by mail or by hand, shall enclose the original and the copy of the Bid in separate sealed envelopes, duly marking the envelopes as “ORIGINAL” and “COPY.” These envelopes containing the original and the copy shall then be enclosed in one single envelope.

22.2 The inner and outer envelopes shall:

- (a) Bear the name and address of the Bidder;
- (b) be addressed to the Purchaser in accordance with ITB Sub-Clause 23.1;
- (c) bear the specific identification of this bidding process as indicated in the BDS; and
- (d) bear a warning not to open before the time and date for bid opening, in accordance with ITB Sub-Clause 26.1.

If all envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.

23. Deadline for Submission of Bids

23.1 Bids must be received by the Purchaser at the address and no later than the date and time specified in the BDS.

23.2 The Purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents in accordance with ITB Clause 8, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as Extended.

Late Bids 24.1 The Purchaser shall not consider any bid that arrives after

The deadline for submission of bids, in accordance with ITB Clause 23. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.

25. Withdrawal,
And
Modification of
Bids

25.1 A Bidder may withdraw, or modify its Bid after it has been submitted by sending a written notice in accordance with ITB Clause 22, duly signed by an authorized representative, and shall include a copy of the authorization in accordance with ITB Sub-Clause 21.2, (except that no copies of the withdrawal notice are required). The corresponding substitution or modification of the bid must accompany the respective written notice. All notices must be:

- (a) submitted in accordance with ITB Clauses 21 and 22(except that withdrawal notices do not require copies), and in addition, the respective envelopes shall be clearly marked “WITHDRAWAL,” or “MODIFICATION;” and
 - (b) Received by the Purchaser prior to the deadline prescribed for submission of bids, in accordance with ITB Clause 23.
- 25.2 Bids requested to be withdrawn in accordance with IT Sub-Clause 25.1 shall be returned to the Bidders only upon notification of contract award to the successful bidder in accordance with sub clause 41.1.
- 25.3 No bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Submission Form or any extension thereof.
- 26. Bid Opening
 - 26.1 The Purchaser shall conduct the bid opening in public at the address, date and time specified in the BDS.
 - 26.2 First, envelopes marked “WITHDRAWAL” shall be opened and read out and the envelope with the corresponding bid may be opened at the discretion of the Purchaser. No bid withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal and is read out at bid opening. Envelopes marked “MODIFICATION” shall be opened and read out with the corresponding Bid. No Bid modification shall be permitted unless the corresponding modification notice contains a valid authorization to request the modification and is read out at Bid opening. Only envelopes that are opened and read out at Bid opening shall be considered further.
 - 26.3 All other envelopes shall be opened one at a time, reading out: the name of the Bidder and whether there is a modification; the Bid Prices, including any discounts and alternative offers; the presence of a Bid Security or Bid-Securing Declaration, if required; and any other details as the Purchaser may consider appropriate. Only discounts and alternative offers read out at Bid opening shall be considered for evaluation. No Bid shall be rejected at Bid opening except for late bids, in accordance with ITB Sub-Clause 24.1.

- 26.4 The Purchaser shall prepare a record of the Bid opening that shall include, as a minimum: the name of the Bidder and whether there is a withdrawal, or modification; the Bid Price, per lot if applicable, including any discounts, and the presence or absence of a Bid Security or Bid-Securing Declaration. The bids that were opened shall be resealed in separate envelopes, promptly after the bid opening. The Bidders' representatives who are present shall be requested to sign the attendance sheet. A copy of the record shall be distributed to all Bidders who submitted bids in time.

Evaluation and Comparison of Bids

27. Confidentiality 27.1 Information relating to the examination, evaluation, comparison, and post-qualification (if applicable) of bids, and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until publication of the Contract Award.

- 27.2 Any effort by a Bidder to influence the Purchaser in the examination, evaluation, comparison, and post-qualification of the bids or contract award decisions may result in the rejection of its Bid.

- 27.3 Notwithstanding ITB Sub-Clause 27.2, if any Bidder wishes to contact the Purchaser on any matter related to the bidding process, from the time of bid opening to the time of Contract Award, it should do so in writing.

28. Clarification of Bids 28.1 To assist in the examination, evaluation, comparison and post-qualification of the bids, the Purchaser may, at its discretion, request any Bidder for clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered for the purpose of evaluation. The Purchaser's request for clarification and the response shall be in writing. No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Purchaser in the Evaluation of the bids, in accordance with ITB Clause 30.

29. Responsiveness of Bids 29.1 The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself.

- 29.2 A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:

- (a) affects in any substantial way the scope, quality, or performance of the Goods and Related Services specified in the Contract; or
 - (b) limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the Bidder's obligations under the Contract; or
 - (c) if rectified would unfairly affect the competitive position of other bidders presenting substantially responsive bids.
- 29.3 If a bid is not substantially responsive to the Bidding Documents, it shall be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission.
- 30. Nonconformities, Errors, and Omissions
 - 30.1 Provided that a Bid is substantially responsive, the Purchaser may waive any non-conformities or omissions in the Bid that do not constitute a material deviation.
 - 30.2 Provided that a bid is substantially responsive, the Purchaser may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify material nonconformity or omissions in the bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.
 - 30.3 Provided that the Bid is substantially responsive, the Purchaser shall correct arithmetical errors on the following basis:
 - (a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;
 - (b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail, and the total shall be corrected; and
 - (c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.

- 30.4 If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified, and its Bid Security shall be forfeited, or its Bid-Securing Declaration shall be executed.
31. Preliminary 31.1 The Purchaser shall examine the bids to confirm that Examination of Bids all documents and technical documentation requested in ITB Clause 11 have been provided, and to determine the completeness of each document submitted.
- 31.2 The Purchaser shall confirm that the following documents and information have been provided in the Bid. If any of these documents or information is missing, the Bid shall be rejected.
- (a) Bid Submission Form, in accordance with ITB Sub-Clause 12.1;
 - (b) Price Schedules, in accordance with ITB Sub-Clause 12;
 - (c) Bid Security or Bid Securing Declaration, in accordance with ITB Clause 20.
32. Examination of 32.1 The Purchaser shall examine the Bid to confirm that all Terms and Conditions: terms and conditions specified in the CC and the Contract Data have been accepted by the Bidder without any Technical Evaluation material deviation or reservation.
- 32.2 The Purchaser shall evaluate the technical aspects of the Bid submitted in accordance with ITB Clause 17, to confirm that all requirements specified in Section V, Schedule of Requirements of the Bidding Documents have been met without any material deviation or reservation.
- 32.3 If, after the examination of the terms and conditions and the technical evaluation, the Purchaser determines that the Bid is not substantially responsive in accordance with ITB Clause 29, the Purchaser shall reject the Bid.
33. Conversion to 33.1 If the bidders are allowed to quote in foreign currencies Currency in Single accordance with sub clause 15.1, for evaluation and comparison purposes, the Purchaser shall convert all bid prices expressed in foreign currencies into Sri Lankan Rupees using the selling rates prevailed 28 days prior to closing of bids as published by the Central Bank of Sri Lanka. If this date falls on a public holiday the earliest working day prior to the date shall be applicable.

- | | | |
|-------------------------|------|--|
| 34. Domestic Preference | 34.1 | Domestic preference shall be a factor in bid evaluation only if stated in the BDS. If domestic preference shall be a bid-evaluation factor, the methodology for calculating the margin of preference and the criteria for its application shall be as specified in Section III, evaluation and qualification Criteria. |
| 35. Evaluation of Bids | 35.1 | The Purchaser shall evaluate each bid that has been determined, up to this stage of the evaluation, to be substantially responsive. |
| | 35.2 | To evaluate a Bid, the Purchaser shall only use all the factors, methodologies, and criteria defined in this ITB Clause 35. |
| | 35.3 | To evaluate a Bid, the Purchaser shall consider the following: <ul style="list-style-type: none"> (c) the Bid Price as quoted in accordance with clause 14; (d) price adjustment for correction of arithmetic errors in accordance with ITB Sub-Clause 30.3; (e) price adjustment due to discounts offered in accordance with ITB Sub-Clause 14.2; and 14.3 (f) adjustments due to the application of the evaluation criteria specified in the BDS from amongst those set out in Section III, Evaluation and Qualification Criteria. (g) Adjustments due to the application of a domestic preference, in accordance with ITB Clause 34 if applicable. |
| | 35.4 | The Purchaser's evaluation of a bid may require the consideration of other factors, in addition to the factors stated in ITB Sub-Clause 35.3, if specified in BDS. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods and Related Services. The effect of the factors selected, if any, shall be expressed in monetary terms to facilitate comparison of bids |
| | 35.5 | If so specified in the BDS, these Bidding Documents shall allow Bidders to quote for one or more lots and shall allow the Purchaser to award one or multiple lots to more than one Bidder. The methodology of evaluation to determine the lowest-evaluated lot combinations is specified in Section III, Evaluation, and Qualification Criteria. |

36. Comparison of 36.1 The Purchaser shall compare all substantially responsive
Bids bids to determine the lowest-evaluated bid, in
accordance with ITB Clause 35.

- | | |
|--|---|
| 37. Post qualification of the Bidder | <p>37.1 The Purchaser shall determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated and substantially responsive bid is qualified to perform the Contract satisfactorily.</p> <p>37.2 The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 18.</p> <p>37.3 An affirmative determination shall be a prerequisite for award of the Contract to the Bidder. A negative determination shall result in disqualification of the bid, in which event the Purchaser shall proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.</p> |
| 38. Purchaser's Right to Accept Any Bid, and to Reject Any or All Bids | <p>38.1 The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.</p> |

Award of Contract

- | | |
|---|---|
| 39. Award Criteria | <p>39.1 The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.</p> |
| 40. Purchaser's Right to Vary Quantities at Time of Award | <p>40.1 At the time the Contract is awarded, the Purchaser reserves the right to increase or decrease the quantity of Goods and Related Services originally specified in Section V, Schedule of Requirements, provided this does not exceed twenty five percent (25%) or one unit whichever is higher and without any change in the unit prices or other terms and conditions of the bid and the Bidding Documents.</p> |
| 41. Notification of Award | <p>41.1 Prior to the expiration of the period of bid validity, the Purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted.</p> <p>41.2 Until a formal Contract is prepared and executed, the notification of award shall constitute a binding Contract.</p> <p>41.3 Upon the successful Bidder's furnishing of the signed Contract Form and performance security pursuant to ITB Clause 43, the Purchaser will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 20.4.</p> |

42. Signing of Contract
- 42.1 Within Seven (7) days after notification, the Purchaser shall complete the Agreement and inform the successful Bidder to sign it.
- 42.2 Within Seven (7) days of receipt of such information, the successful Bidder shall sign the Agreement.
43. Performance Security
- 43.1 Within fourteen (14) days of the receipt of notification of award from the Purchaser, the successful Bidder, if required, shall furnish the Performance Security in accordance with the CC, using for that purpose the Performance Security Form included in Section VIII Contract forms. The Employer shall promptly notify the name of the winning Bidder to each unsuccessful Bidder and discharge the Bid Securities of the unsuccessful bidder pursuant to ITB Sub-Clause 20.4.
- 43.2 Failure of the successful Bidder to submit the above- mentioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security or execution of the Bid- Securing Declaration. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the Purchaser to be qualified to perform the Contract satisfactorily.

Section VI. Conditions of Contract

Table of Clauses

1. Definitions.....	27
2. Contract Documents.....	28
3. Fraud and Corruption.....	28
4. Interpretation.....	28
5. Language.....	29
6. Joint Venture, Consortium or Association.....	29
7. Eligibility.....	29
8. Notices.....	29
9. Governing Law.....	30
10. Settlement of Disputes.....	30
11. Scope of Supply.....	30
12. Delivery and Documents.....	30
13. Supplier's Responsibilities.....	30
14. Contract Price.....	30
15. Terms of Payment.....	31
16. Taxes and Duties.....	31
17. Performance Security.....	31
18. Copyright.....	31
19. Confidential Information.....	32
20. Subcontracting.....	32
21. Specifications and Standards.....	32
22. Packing and Documents.....	33
23. Insurance.....	33
24. Transportation.....	33
25. Inspections and Tests.....	33
26. Liquidated Damages.....	34
27. Warranty.....	35
28. Patent Indemnity.....	35
29. Limitation of Liability.....	36
30. Change in Laws and Regulations.....	38
31. Force Majeure.....	38
32. Change Orders and Contract Amendments.....	38
33. Extensions of Time.....	38
34. Termination.....	39
35. Assignment.....	40

Section VI. Conditions of Contract

1. Definitions

1.1 The following words and expressions shall have the meanings hereby assigned to them:

- (a) “Contract” means the Contract Agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.
- (b) “Contract Documents” means the documents listed in the Contract Agreement, including any amendments thereto.
- (c) “Contract Price” means the price payable to the Supplier as specified in the Contract Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
- (d) “Day” means calendar day.
- (e) “Completion” means the fulfillment of the supply of Goods to the destination specified and completion of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract.
- (f) “CC” means the Conditions of Contract.
- (g) “Goods” means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract.
- (h) “Purchaser” means the entity purchasing the Goods and Related Services, as specified in the Contract Data.
- (i) “Related Services” means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance and other such obligations of the Supplier under the Contract.
- (j) “Subcontractor” means any natural person, private or government entity, or a combination of the above, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier.

(k) “Supplier” means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Contract Agreement.

(l) “The Project Site,” where applicable, means the place named in the Contract Data.

2. Contract Documents 2.1 Subject to the order of precedence set forth in the Contract Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory. The Contract Agreement shall be read as a whole.

3. Fraud and Corruption 3.1 The Government of Sri Lanka requires the Purchaser as well as bidders, suppliers, contractors, and consultants to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy:

(i) “corrupt practice” means offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;

(ii) “Fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;

(iii) “collusive practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the Purchaser to establish bid prices at artificial, noncompetitive levels; and

(iv) “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.

4. Interpretation 4.1 If the context so requires it, singular means plural and vice versa.

4.2 Entire Agreement

The Contract constitutes the entire agreement between the Purchaser and the Supplier and supersedes all communications, negotiations and agreements (whether written or oral) of the parties with respect thereto made prior to the date of Contract.

- 4.3 Amendment
No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.
- 4.4 Severability
If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforce ability of any other provisions and conditions of the Contract.
5. Language
- 5.1 The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the Purchaser, shall be written in English language. Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified, in which case, for purposes of interpretation of the Contract, this translation shall govern.
- 5.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation, for documents provided by the Supplier.
6. Joint Venture, Consortium or Association
- 6.1 If the Supplier is a joint venture, consortium, or association, all of the parties shall be jointly and severally liable to the Purchaser for the fulfillment of the provisions of the Contract and shall designate one party to act as a leader with authority to bind the joint venture, consortium, or association. The composition or the constitution of the joint venture, consortium, or association shall not be altered without the prior consent of the Purchaser.
7. Eligibility
- 7.1 All goods supplied under this contract shall be complied with applicable standards stipulated by the Sri Lanka Standards Institute. In the absence of such standards, the Goods supplied shall be complied with other internationally accepted standards, such as British Standards.
8. Notices
- 8.1 Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the Contract Data. The term “in writing” means communicated in written form with proof of receipt.
- 8.2 A notice shall be effective when delivered or on the notice’s effective date, whichever is later.

9. Governing Law	9.1 The Contract shall be governed by and interpreted in accordance with the laws of the Democratic Socialist Republic of Sri Lanka.
10. Settlement of Disputes	10.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract. 10.2 If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the Arbitration Act No.11 of 1995. 10.3 Notwithstanding any reference to arbitration herein, (a) obligations under the Contract unless they otherwise agree; and (b) the Purchaser shall pay the Supplier any monies due the Supplier.
11. Scope of Supply	11.1 The Goods and Related Services to be supplied shall be as specified in the Schedule of Requirements.
12. Delivery and Documents	12.1 Subject to CC Sub-Clause 32.1, the Delivery of the Goods and Completion of the Related Services shall be in accordance with the Delivery and Completion Schedule specified in the Schedule of Requirements. Where applicable the details of shipping and other documents to be furnished by the Supplier are specified in the Contract Data.
13. Supplier's Responsibilities	13.1 The Supplier shall supply all the Goods and Related Services included in the Scope of Supply in accordance with CC Clause 11, and the Delivery and Completion Schedule, as per CC Clause 12.
14. Contract Price	14.1 Prices charged by the Supplier for the Goods supplied and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.

- | | |
|--------------------------|--|
| 15. Terms of Payment | 15.1 The Contract Price, shall be paid as specified in the Contract Data. |
| | 15.2 The Supplier's request for payment shall be made to the Purchaser in writing, accompanied by invoices describing, as appropriate, the Goods delivered and Related Services performed, and by the documents submitted pursuant to CC Clause 12 and upon fulfillment of all other obligations stipulated in the Contract. |
| | 15.3 Payments shall be made promptly by the Purchaser, but in no case later than twenty-eight (28) days after submission of an invoice or request for payment by the Supplier, and after the Purchaser has accepted it. |
| 16. Taxes and Duties | 16.1 The Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser. |
| 17. Performance Security | 17.1 If required as specified in the Contract Data, the Supplier shall, within fourteen (14) days of the notification of contract award, provide a performance security of Ten percent (10%) of the Contract Price for the performance of the Contract. |
| | 17.2 The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract. |
| | 17.3 As specified in the Contract Data, the Performance Security, if required, shall be in Sri Lanka Rupees and shall be in the format stipulated by the Purchaser in the Contract Data, or in another format acceptable to the Purchaser. |
| | 17.4 The Performance Security shall be discharged by the Purchaser and returned to the Supplier not later than twenty-eight (28) days following the date of Completion of the Supplier's performance obligations under the Contract, including any warranty obligations. |
| 18. Copyright | 18.1 The copyright in all drawings, documents, and other materials containing data and information furnished to the Purchaser by the Supplier herein shall remain vested in the Supplier, or, if they are furnished to the Purchaser directly or through the Supplier by any third party, including suppliers of materials, the copyright in such materials shall remain vested in such third party. |

19. Confidential information
- 19.1 The Purchaser and the Supplier shall keep confidential and shall not, without the written consent of the other party here to, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract. Notwithstanding the above, the Supplier may furnish to its Subcontractor such documents, data, and other information it receives from the Purchaser to the extent required for the Subcontractor to perform its work under the Contract, in which event the Supplier shall obtain from such Subcontractor an undertaking of confidentiality similar to that imposed on the Supplier under CC Clause 19.
- 19.2 The Purchaser shall not use such documents, data, and other information received from the Supplier for any purposes unrelated to the contract. Similarly, the Supplier shall not use such documents, data, and other information received from the Purchaser for any purpose other than the performance of the Contract.
- 19.3 The above provisions of CC Clause 19 shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the Supply or any part thereof.
- 19.4 The provisions of CC Clause 19 shall survive completion or termination, for whatever reason, of the Contract.
20. Subcontracting
- 20.1 The Supplier shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in the bid. Such notification, in the original bid or later shall not relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.
- 20.2 Subcontracts shall comply with the provisions of CC Clauses 3 and 7.
20. Specifications
- 21.1 Technical Specifications and Drawings and Standards
- (a) The Goods and Related Services supplied under this Contract shall conform to the technical specifications and standards mentioned in Section V, Schedule of Requirements and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the Goods' country of origin.

- (b) The Supplier shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or any modification thereof provided or designed by or on behalf of the Purchaser, by giving a notice of such disclaimer to the Purchaser.
- (c) Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the Schedule of Requirements. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Purchaser and shall be treated in accordance with CC Clause 32.

- | | |
|---------------------------|---|
| 22. Packing and Documents | 22.1 The Supplier shall pack the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. |
| 23. Insurance | 23.1 Unless otherwise specified in the Contract Data, the Goods supplied under the Contract shall be fully insured against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. |
| 24. Transportation | 24.1 Unless otherwise specified in the Contract Data, responsibility for arranging transportation of the Goods shall be a responsibility of the supplier. |
| 25. Inspections and Tests | <p>25.1 The Supplier shall at its own expense and at no cost to the Purchaser carry out all such tests and/or inspections of the Goods and Related Services as are specified in the Contract Data.</p> <p>25.2 The inspections and tests may be conducted on the premises of the Supplier or its Subcontractor, at point of delivery, and/or at the Goods' final destination, or in another place as specified in the Contract Data. Subject to CC Sub-Clause 25.3, if conducted on the premises of the Supplier or its Subcontractor, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Purchaser.</p> <p>25.3 The Purchaser or its designated representative shall be entitled to attend the tests and/or inspections referred to in CC Sub-Clause 25.2, provided that the Purchaser bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.</p> |

- 25.4 Whenever the Supplier is ready to carry out any such test and inspection, it shall give a reasonable advance notice, including the place and time, to the Purchaser. The Supplier shall obtain from any relevant third party or manufacturer any necessary permission or consent to enable the Purchaser or its designated representative to attend the test and/or inspection.
- 25.5 The Purchaser may require the Supplier to carry out any test and/or inspection not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications codes and standards under the Contract, provided that the Supplier's reasonable costs and expenses incurred in the carrying out of such test and/or inspection shall be added to the Contract Price. Further, if such test and/or inspection impede the progress of manufacturing and/or the Supplier's performance of its other obligations under the Contract, due allowance will be made in respect of the Delivery Dates and Completion Dates and the other obligations so affected.
- 25.6 The Supplier shall provide the Purchaser with a report of the results of any such test and/or inspection.
- 25.7 The Purchaser may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Purchaser, and shall repeat the test and/or inspection, at no cost to the Purchaser, upon giving a notice pursuant to CC Sub-Clause 25.4.
- 25.8 The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Purchaser or its representative, nor the issue of any report pursuant to CC Sub-Clause 25.6, shall release the Supplier from any warranties or other obligations under the Contract.
- 26.1 Except as provided under CC Clause 31, if the Supplier fails to deliver any or all of the Goods by the Date(s) of delivery or perform the Related Services within the period specified in the Contract, the Purchaser may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in the Contract Data of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in those Contract Data. Once the maximum is reached, the Purchaser may terminate the Contract pursuant to CC Clause 34.
26. Liquidated
Damages

27. Warranty

- 27.1 The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.
- 27.2 Subject to CC Sub-Clause 21.1(b), the Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.
- 27.3 Unless otherwise specified in the Contract Data, the warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract Data.
- 27.4 The Purchaser shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Supplier to inspect such defects.
- 27.5 Upon receipt of such notice, the Supplier shall, within the period specified in the Contract Data, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser.
- 27.6 If having been notified, the Supplier fails to remedy the defect within the period specified in the Contract Data, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

28. Patent
Indemnity

- 28.1 The Supplier shall, subject to the Purchaser's compliance with CC Sub-Clause 28.2, indemnify and hold harmless the Purchaser and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Purchaser may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract by reason of:

- (a) the installation of the Goods by the Supplier or the use of the Goods in the country where the Site is located; and
- (b) the sale in any country of the products produced by the Goods.

Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract.

- 28.2 If any proceedings are brought or any claim is made against the Purchaser arising out of the matters referred to in CCSub-Clause 28.1, the Purchaser shall promptly give the Supplier a notice thereof, and the Supplier may at its own expense and in the Purchaser's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.
- 28.3 If the Supplier fails to notify the Purchaser within twenty-eight (28) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Purchaser shall be free to conduct the same on its own behalf.
- 28.4 The Purchaser shall, at the Supplier's request, afford a available assistance to the Supplier in conducting such proceedings or claim, and shall be reimbursed by the Supplier for all reasonable expenses incurred in so doing.
- 28.5 The Purchaser shall indemnify and hold harmless the Supplier and its employees, officers, and Subcontractors from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Supplier may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Purchaser.

29. Limitation of Liability

- 29.1 Except in cases of criminal negligence or willful misconduct,

- (a) the Supplier shall not be liable to the Purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Purchaser and
- (b) the aggregate liability of the Supplier to the Purchaser, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier to indemnify the purchaser with respect to patent infringement

30. Change in
Laws and
Regulations

30.1 Unless otherwise specified in the Contract, if after the date of 28 days prior to date of Bid submission, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in Sri Lanka that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable, in accordance with CC Clause14.

31. Force Majeure

31.1 The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

31.2 For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

31.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

32. Change Orders
and Contract
Amendments

32.1 The Purchaser may at any time order the Supplier through notice in accordance CC Clause 8, to make changes within the general scope of the Contract in any one or more of the following:

- (a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;
- (b) the method of shipment or packing;
- (c) the place of delivery; and
- (d) the Related Services to be provided by the Supplier.

32.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery/Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must be asserted within twenty-eight (28) days from the date of the Supplier's receipt of the Purchaser's change order.

32.3 Prices to be charged by the Supplier for any Related Services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

32.4 Subject to the above, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

33 Extensions of
Time

33.1 If at any time during performance of the Contract, the Supplier or its subcontractors should encounter conditions impeding timely delivery of the Goods or completion of Related Services pursuant to CC Clause 12, the Supplier shall promptly notify the Purchaser in writing of the delay, its likely duration, and its cause. As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may at its discretion extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.

33.2 Except in case of Force Majeure, as provided under CC Clause 31, a delay by the Supplier in the performance of its Delivery and Completion obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to CC Clause 26, unless an extension of time is agreed upon, pursuant to CC Sub-Clause 33.1.

34. Termination 34.1 Termination for Default

- (a) The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:
 - (i) if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to CC Clause 33;
 - (ii) if the Supplier fails to perform any other obligation under the Contract; or
 - (iii) if the Supplier, in the judgment of the Purchaser has engaged in fraud and corruption, as defined in CC Clause 3, in competing for or in executing the Contract.
- (b) In the event the Purchaser terminates the Contract in whole or in part, pursuant to CC Clause 34.1(a), the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

34.2 Termination for Insolvency.

- (a) The Purchaser may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser

34.3 Termination for Convenience.

- (a) The Purchaser, by notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the

Section VI. Conditions of Contract

Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

- (b) The Goods that are complete and ready for shipment within twenty-eight (28) days after the Supplier's receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:
 - (i) to have any portion completed and delivered at the Contract terms and prices; and/or
 - (ii) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the Supplier.

35. Assignment 35.1 Neither the Purchaser nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party.

1. Section VIII. Contract Forms

Table of Forms

1. Contract Agreement.....42

2. Performance Security..... 44

1. Contract Agreement

THIS CONTRACT AGREEMENT is made the ... day of July , 2026.

BETWEEN

- (1) **National Aquatic Resources Research & Development Agency** at the Ministry of Fisheries and having its principal place of business at Crow Island, Mattakkuliya , Colombo 15 (hereinafter called “the Purchaser”), and
- (2) [insert name of Supplier], a corporation incorporated under the laws of[insert: country of Supplier] and having its principal place of business at
[insert: address of Supplier] (hereinafter called “the Supplier”).

WHEREAS the Purchaser invited bids for certain Goods and ancillary services,
viz.”**General Laboratory Equipment ”(BID NO: P&S /LAB EQ/C2**
/2026/114/RL/TEN61)

and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of

..... [insert Contract Price in words and figures, expressed in the Contract currency(ies)] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract:
 - (a) This Contract Agreement
 - (b) Contract Data
 - (c) Conditions of Contract
 - (d) Technical Requirements (including Schedule of Requirements and Technical Specifications)
 - (e) The Supplier’s Bid and original Price Schedules
 - (f) The Purchaser’s Notification of Award
 - (g) [Add here any other document(s)]
3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.

Section VIII. Contract Forms

4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Democratic Socialist Republic of Sri Lanka on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed:
Common Seal

For and on behalf of the Supplier

Signed:
Common Seal

2. Performance Security

[The issuing agency, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated]

..... [Issuing Agency's Name, and Address of Issuing Branch or Office]

* Beneficiary: **Director General
National Aquatic Resources Research & Development Agency
Crow Island, Mattakuliya
Colombo-15.**

Date: -----

PERFORMANCE GUARANTEE No.: -----

We have been informed that [name of Supplier]

(hereinafter called "the Supplier") Contract No. has entered into

P&S/LAB EQ/C2/2026/114/RL/TEN 61 dated with you, for the Supply of

"General Laboratory Equipment " (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Supplier, we

[name of Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding

in total an amount of [amount in figures]

..... [amount in words], such sum being payable in the types and

proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the day of, 2026. [insert date, 28 days beyond the scheduled completion date including the warranty period] and any demand for payment under it must be received by us at this office on or before that date.

[signature(s)]

Volume 2

Volume 2

Contents

- Section II. Bidding Data Sheet (BDS)
- Section III. Evaluation and Qualification Criteria (EC)
- Section IV. Bidding Forms (BF)
- Section V. Schedule of Requirements (SR)
- Section VII. Contract Data (CD)
- Invitation For Bid (IFB)

Section II

Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

ITB Clause Reference	A. General
ITB 1.1	The Purchaser is: National Aquatic Resources Research & Development Agency (NARA)
ITB 1.1	The name and identification number of the Contract are: Procurement of General Laboratory Equipment Tender No.: -P&S/ LAB EQ/C2/2026/114/RL/TEN61
ITB 2.1	The source of funding is: GOSL
ITB 4.4	Foreign bidders are allowed to participate in bidding : Not Allowed
	B. Contents of Bidding Documents
ITB 7.1	For <u>Clarification of bid purposes</u> only, the Purchaser's address is: Attention : Procurement Officer Address : National Aquatic Resources Research & Development Agency, Crow Island, Mattakkuliya, Colombo-15. Telephone: 011 252 9717 / 011 252 1000 Facsimile number: 011 252 9717 E – mail: purchasingp@nara.ac.lk
	C. Preparation of Bids

ITB 11.1 (e)	The Bidder shall submit the following documents according to the formats given in the Bidding Documents: Failure to furnish any of below from (i) to (vi) as specified, will cause the Bid to be non - responsive. (i) <i>Bid Submission Form</i> (ii) <i>Price Schedule</i> (iii) <i>Delivery Schedule</i> (iv) <i>Technical Specifications</i> (v) <i>Bid Security</i> (vi) <i>Manufacturer's Authorization</i> (vii) <i>Business Registration.</i> (viii) <i>Letter of Authorization for the signatory of the Bid to commit the bidder;</i> (ix) <i>Annual Financial Reports for the past two years.</i> (x) <i>Any other documents establishing Bidder's Qualifications</i> (xi) <i>Pre bid meeting date – 16th July 2026 at 10.30 a.m</i>
ITB 14.3	The bidders may quote all quantities define in price schedule.
ITB 15.1	The bidder shall quote the local and Foreign expenditure in Sri Lankan Rupees.
ITB 17.3	Period of time the Goods are expected to be functioning (for the purpose of spare parts) : Ten (10) Years
ITB 18.1 (b)	After sales service is: “is required”
ITB 19.1	The bid shall be valid Seventy seven (77) days from the date of the closing of the bids.
ITB 20.1	The Bidder shall furnish as part of its Bid, a Bid Security as specified in BDS. Bid shall be Option 01 - for an amount rupees 131,000.00 valid until 09th November 2026 Issued by an agency acceptable to Employer using the form for bid security . Option 02 - Refundable cash deposit to Director General, National Aquatic Resources Research & Development Agency, Crow Island, Matkkuliya, Colombo-15, Sri Lanka. The performance security should be submitted to the NARA within the 14 days after awarding the contract. It should be an unconditional on-demand form of guarantee to an amount 10 % of the contract price. After issuing the awarding letter, you are required to sign a contract agreement with the NARA for period of completion to impose a binding contract among two parties' specimen agreement is attached Duly perfected bids in duplicate in separate covers marked “Original” and “Duplicate” re-inserted in a single cover mentioning the Procurement of General Laboratory Equipment and bid no. P&S/LAB EQ/C2/2026/114/RL/TEN 61 on the left corner of the

	envelops, sealed and may either be sent by Registered post/ Courier, or deposited to the Procurement division Address given below. Address: Procurement Committee Tender Box – 07 (Finance Division), National Aquatic Resources Research & Development Agency, Crow Island, Mattakuliya, Colombo-15. Sri Lanka.
ITB 20.2	The validity period of the bid security shall be One Hundred and five (105) days from the date (till 09 th November 2026) of the closing of the bids.
	D. Submission and Opening of Bids
ITB 22.2 (c)	The inner and outer envelopes shall bear the following identification marks: “Procurement of the General Laboratory Equipment” , Tender Box-07, 12.00pm on 28th July 2026”
ITB 23.1	For bid submission purposes, the Purchaser’s address is: Attention: Chairman Address: Procurement Committee Tender Box – 07 (Finance Division), National Aquatic Resources Research & Development Agency, Crow Island, Mattakkuliya, Colombo-15. Sri Lanka. The deadline for the submission of bids is: Date: 2026.07.28 Time: 12.00pm
ITB 26.1	The bid opening shall take place at: Address: National Aquatic Resources Research & Development Agency, Finance Division, Main Building - 01st Floor, Crow Island, Mattakkuliya, Colombo-15. Date: 2026.07.28 Time: 12.00pm
	E. Evaluation and Comparison of Bids
ITB 34.1	Domestic preference shall not be a bid evaluation factor.
ITB 35.5	Bidders “ <i>shall</i> ” be quote to all items.

Section III. Evaluation and Comparison

The Purchaser will evaluate and compare the bids, which have been determined to be responsive, pursuant to ITB.

Section IV Bidding Forms

Table of Forms

Bid Submission Form	50
Schedule of Prices	52
Bid Security (Guaranty).....	56
Manufacturer's Authorization.....	57

Bid Submission Form

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[Insert date (as day, month and year) of Bid Submission]*

TENDER No: P&S/LAB EQ/C2/2026/114/RL/TEN61

To: National Aquatic Resources Research & Development Agency (NARA)

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda No.: *[insert the number and issuing date of each addenda]* ;.....
.....
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services;

Procurement of the General Laboratory Equipment

The total price of our Bid without VAT, including any discounts offered is: *[insert the total bid price in words and figures]*;.....
.....
.....

- (c) The total price of our Bid including VAT, and any discounts offered is: *[insert the total bid price in words and figures]*;
.....
.....
- (d) Our bid shall be valid for the period of time specified in ITB Sub-Clause 18.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 23.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 43 and CC Clause 17 for the due performance of the Contract;
- (f) We have no conflict of interest in accordance with ITB Sub-Clause 4.3;

- (g) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared blacklisted by the National Procurement Agency;
- (k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- (l) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed: *[insert signature of person whose name and capacity are shown]*

.....

In the capacity of *[insert legal capacity of person signing the Bid Submission Form]*

.....

Name: *[insert complete name of person signing the Bid Submission Form]*

.....

.....

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

.....

.....

Dated on _____ day of _____, 2026 *[insert date of signing]*

Official seal:

Price Schedule

*[The Bidder shall fill in this Price Schedule in accordance with the instructions indicated.
The list of line items in column 1 of the **Price Schedules** shall coincide with the List of
Goods and Related Services specified by the Purchaser in the Schedule of Requirements.]*

PRICE SCHEDULE

1	2	3	4	5	6	7	8	9	10	11
No	Description of Items	Brand	Country of Origin	Qty (No's)	Unit Price Without VAT (Rs.)	Sub Total (without VAT) 7=5x6	VAT (Rs.) 18%	Total Price for item with VAT (Rs.)	Warranty	Delivery lead time
01	<i>Autoclave</i>			01						
02	<i>Fume hood (Small)</i>			01						
03	<i>Hot plate with magnetic stirrer</i>			02						
04	<i>Thermostatic water bath</i>			01						
05	<i>Thermostatic water bath</i>			01						
06	<i>Sonicator</i>			01						
07	<i>Distilled Water Still</i>			01						
08	<i>Distilled water still</i>			02						
09	<i>Heating Mantle</i>			03						
10	<i>High shear Homogenizer</i>			01						
11	<i>Demonized Water Purifier</i>			01						
12	<i>Agate mortar and pestle set</i>			01						
13	<i>Drying oven</i>			01						

14	<i>Laboratory oven</i>			01						
15	<i>Sieve shaker with sieve set</i>			01						
16	<i>Filter unit</i>			01						
17	<i>Dissecting set</i>			05						
18	<i>Refrigerated Centrifuge</i>			01						
Total										

Name of Bidder-:

Signature of Bidder-:

Contact No-:

Date-:

VAT registration number.....
(If applicable, please attach VAT Certificate)

Total amount in words; Sri Lank Rupees.....
.....
.....

Signature of the Bidder

Common Seal of the Company

Name & address of the Company-.....
.....
.....

Name & address of the Authorized Officers:
.....
.....

Telephone Number -

Fax Number -

Email -

Date:/..... / 2026

COMPANY DETAILS

Please provide the necessary details with the copies of certifications.

1. Registration Number : _____

2. Previous Experience _____ Years

4. Details of the recent supplies

--

5. Awards obtained

--

Bid Guarantee

[this Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

[insert issuing agency's name, and address of issuing branch or office] -----

***Beneficiary: National Aquatic Resources Research & Development Agency (NARA)**

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that -----

[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners] (hereinafter called "the Bidder") has submitted to you its bid 'Procurement of the General Laboratory Equipment' dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the supply of -----

-----*[insert name of Supplier]*
under Invitation for Bids No. **P&S/LAB EQ/C2/2026/114/RL/TEN 61***[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we -----

[insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of -----
[insert amount in figures] -----

-----*[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to ----- *(insert date)* Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[Signature of authorized representative(s)]

Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date:

[insert date (as day, month and year) of Bid Submission]

No.:

[insert number of bidding process]

To:

[insert complete name of Purchaser]

WHEREAS

We

.....*[insert complete name of Manufacturer]*, who are official manufacturers of.....

.....*[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize

.....*[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the following Goods, manufactured by us

.....*[insert name and or brief description of the Goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

Signed:

[insert signature(s) of authorized representative(s) of the Manufacturer]

Name:

.....*[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title:*[insert title]*

Duly authorized to sign this Authorization on behalf of:*[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Section V

Schedule of Requirements

Contents

- 1. List of Goods and Delivery Schedule**
- 2. List of Related Services and Completion Schedule**
- 3. Technical Specifications**
- 4. Inspections and Tests**

1 List of Goods and Delivery Schedule

[The Purchaser shall fill in this table, with the exception of the column “Bidder’s offered Delivery date” to be filled by the Bidder]

Item No	Description of Goods	Quantity (No's)	Division	Final Destination	Delivery Date	
					Latest Delivery Date	Bidder’s offered Delivery date
01	<i>Autoclave</i>	01	MBRD		Within 50 days issuing Purchase order date	
02	<i>Fume hood (Small)</i>	01	IARAD			
03	<i>Hot plate with magnetic stirrer</i>	02	IARAD/PHTD			
04	<i>Thermostatic water bath</i>	01	IARAD			
05	<i>Thermostatic water bath</i>	01	OCD			
06	<i>Sonicator</i>	01	IARAD			
07	<i>Distilled Water Still</i>	01	PHTD			
08	<i>Distilled water still</i>	02	RRC PANAPITIYA, KALPITIYA			
09	<i>Heating Mantle</i>	03	PHTD			
10	<i>High shear Homogenizer</i>	01	PHTD			

11	<i>Demonized Water Purifier</i>	01	PHTD			
12	<i>Agate mortar and pestle set</i>	01	OCD			
13	<i>Drying oven</i>	01	ESD			
14	<i>Laboratory oven</i>	01	RRC PANAPITIYA			
15	<i>Sieve shaker with sieve set</i>	01	RRC REKAWA			
16	<i>Filter unit</i>	01	RRC REKAWA			
17	<i>Dissecting set</i>	05	RRC KALPITIYA			
18	<i>Refrigerated Centrifuge</i>	01	IARAD			

2 - List of Related Services and Completion Schedule

[This table shall be filled in by the Purchaser. The Required Completion Dates should be realistic and consistent with the required Goods Delivery Dates]

Service	Description of Service	Quantity ¹	Unit	Place where Services shall be performed	Final Completion Date(s) of Services
<i>Training</i>	Defined in Technical Specification	Minimum 03	Persons	At NARA	At least within two weeks upon completion of the delivery and commission of the items

¹ If applicable

3 – Technical Specifications

*[The Technical specifications may be provided in the following format. The bidder shall fill the columns 6 and 7. **Bidder's failure to provide the information requested in the columns 6 and 7 may be a reason for the rejection of the bid.** If any discrepancy is observed between the information provided by the bidder in the columns 6 and 7 and the other technical information attached to the bid, the information provided herein shall take precedence.]*

No	Division	Description	Minimum Specifications	Qty	Bidder's Response (Yes/No)	If "No" comments on the offer
01	MBRD	Autoclave	• Type: Vertical floor-standing autoclave • Capacity: 50–60 L • Operation: Fully automatic • Display/control: Digital display (LCD/LED) • Temperature range: 105–135 °C • Temperature accuracy/stability: ± 0.5 °C to ± 1.0 °C or better • Working pressure: 0.1 - 0.22 MPa • Sterilization programs: Programmable sterilization time and Temperature • Safety features: Over-pressure protection, over-temperature protection, safety valve, pressure gauge, door/lid safety interlock • Chamber material: Stainless steel chamber • Accessories: Minimum two stainless steel baskets/buckets • Power supply: Compatible with local power supply/220-240 V, 50-60 Hz • Instrument should be installed according to manufacturer instruction at the customer site without any additional cost	01		

			Warranty: 2-year comprehensive warranty for the system should be provided from the manufacturer			
02	IARAD	Fume hood (Small)	- Chemical fume hood for safe handling and ventilation of volatile chemicals (for+B16:B51maldehyde, xylene, ethanol) used in histopathology. Provides containment, user protection, and resistance with duct. - External Dimension 1200 -1300 x 850-900 x 2300-2400 mm (WXDXH) - Internal Dimension 900 -1000 x 550-600 x 900-1000 mm (WXDXH) - Construction - double wall construction chemical resistant Poly Propylene(PP), wall thickness minimum 8mm - Sash - vertically height adjustable, Counter balanced, Manually operated, Toughened safety glass or polycarbonate - Maximum sash opening 700-750mm - Underbench Cabinet-PP underbench cabinet with 2 doors one Shelf - Worktop - Chemical resistant phenology or Epoxy worktop with internal Pp cup sink Resistant to formalin,xylene, and acids - Ventilation & Airflow: Face velocity avg 0.45 m/s - Airflow type: Constant air Volume - supplied with corrosion resistant centrifugal exhaust blower suitable for single story building. Noice level <65 dB - Installation to be carried out with UPVC exhaust pipes. - Internal LED lighting >800 lux - Utility -Electrical 2×230V 5/15A splash proof sockets PP cup sink with Tap, Gas Tap - Control Panel - LCD control panel for lights and blower operation - Power supply: 220-240 V, 50-60 Hz, BS squire Pin , suitable to single phase main supply	1		

			• All standard accessories to make the instrument a complete working system shall be supplied/ Including stand • Training: Complete training on operation and maintenance of instrument is required for officers in the lab at instrument site • Warranty: 2-year comprehensive warranty for the system should be provided from the manufacturer • Manufacturer's authorization letter confirming the bidder's authority to sell brand-new, non-refurbished, and traceable products ,Post sales support, warranty and maintenance during the warranty • List of important spare parts and accessories with their part number and USD prices • list of consumables for 2 years of operation with prices to be forward along with the bid • Provide the Estimate cost for the after-sales service agreement for 3 years after 2 year warranty period (Labour Only) • Instrument should be installed according to manufacturer instruction at the customer site without any additional cost • Manufacturer ISO 9001 or ISO 13485 certificate (English version should be provided with offer) • Bidders must provide documentary evidence on their technical cap staff, testing equipment for calibration & maintenance support as per manufacturer service/technical manuals) to carry out installation and service			
03	IARD/P HTD	Hot plate with magnetic stirrer	• Type:Magnetic stirrer with heating • Stirring speed:50–1500 rpm adjustable • Maximum plate temperature:450 °C, • Temperature setting/control:Digital temperature setting and Control • Plate shape and size:Square plate, approximately 150–200 × 150–200 mm • Top plate material:Ceramic, ceramic-coated, or equivalent	02		

			chemical-resistant surface • Maximum stirring capacity: 4 L • Safety:Overheat protection required • Accessories:Stirring bar and temperature probe preferred • Power supply:Compatible with local power supply/220-240 V, 50-60 Hz • Warranty: 2-year comprehensive warranty should be provided from the manufacturer			
04	IARAD	Thermostatic water bath	• Type:Stainless steel thermostatic water bath • Material:Stainless steel inner tank; corrosion-resistant exterior housing • Tank capacity:Approximately 10L • Tank dimensions:Approx. 300–350 mm × 200–250 mm × 140–180 mm • Temperature range:Ambient to 100 °C • Temperature resolution:0.1 °C or better • Temperature stability/accuracy:±0.5 °C to ±1.0 °C • Temperature control:Digital thermostat / PID or equivalent Controller • Display:LCD/LED or equivalent digital display, easy control panel • Safety feature:Over-temperature protection or safety cut-off, Protection against low fluid level and dry running • Digital timer • Gabled / sloped lid • Power supply:Compatible with local power supply/220-240 V, 50-60 Hz • Warranty: 2-year comprehensive warranty should be provided from the manufacturer	01		
05	OCD	Thermostatic water bath	• Type:Stainless steel thermostatic water bath • Material:Stainless steel inner tank; corrosion-resistant exterior Housing	01		

			• Tank capacity: Approximately 20–25 L • Tank dimensions: Approx. 450–500 mm × 300–330 mm × 150–170 mm or equivalent • Temperature range: Ambient to 100 °C • Temperature resolution: 0.1 °C • Temperature stability/accuracy: ±0.5 °C to ±1.0 °C • Temperature control: Digital thermostat / PID or equivalent Controller • Display: LCD/LED or equivalent digital display, easy control panel • Safety feature: Over-temperature protection or safety cut-off, Protection against low fluid level and dry running • Digital timer • Gabled / sloped lid • Power supply: Compatible with local power supply/220-240 V, 50-60 Hz • Warranty: 2-year comprehensive warranty should be provided from the manufacturer			
06	IARAD	Sonicator	• Frequency 20–45 kHz • Power 60–250 W • Volume 3.5 – 4 L Dimensions : 240×140×100 mm • Digital control system with LCD/LED display and digital timer; • Operating mode: pulsed mode; • Temp range 30–80°C; • Adjustable amplitude 1–100% • Material : Corrosion-resistant SS • All standard accessories to make the instrument a complete working system shall be supplied including wire mesh basket • Power supply: Compatible with local power supply/220-240 V, 50-60 Hz • Warranty: 2-year comprehensive warranty should be provided from the manufacturer	01		

07	PHTD	Distilled Water Still	• Type:Single-stage glass water distiller • Capacity: 8 L/hour • Heater:Silica-sheathed quartz heater • Still material:Borosilicate glass still • Operation:Semi-automatic or fully automatic operation protection • Safety protection:with automatic safety cut-off in case of water supply failure • Water pressure protection:Safety pressure switch or equivalent protection against low water pressure • Flow control:Flow control valve for cooling/feed water • Installation:Wall-mounted or bench-mounted • Instrument should be installed according to manufacturer instruction at the customer site without any additional cost • Power supply:Compatible with local power supply/220-240 V, 50-60 Hz • Warranty: 2-year comprehensive warranty should be provided from the manufacturer	01		
08	RRC/P ANAPI TIYA, RRC/K ALPITI YA	Distilled water still	• Type: Single-stage glass water distiller • Capacity:2 L/hour • Heater: Silica-sheathed quartz heater • Still material: Borosilicate glass still • Operation: Semi-automatic or fully automatic operation protection • Safety protection: with automatic safety cut-off in case of water supply failure • Water pressure protection: Safety pressure switch or equivalent protection against low water pressure • Flow control: Flow control valve for cooling/feed water • Installation: Wall-mounted or bench-mounted • Instrument should be installed according to manufacturer instruction at the customer site without any additional cost	02		

			• Power supply: Compatible with local power supply/220-240 V, 50-60 Hz • Warranty: 2-year comprehensive warranty should be provided from the manufacturer			
09	PHTD	Heating Mantle	• Type: Laboratory heating mantle • Flask capacity: 250 mL round-bottom flask • Maximum temperature: Up to 450 °C or higher • Temperature control: Built-in or external temperature controller, adjustable • Heating element: Enclosed heating element with uniform heat distribution • Insulation: Thermally insulated body for safe operation • Safety; Over-temperature protection • Power supply: compatible with local power supply/220-240 V, 50-60 Hz • Body: Durable, chemical/heat-resistant outer casing • Warranty: 2 years	03		
10	PHTD	High shear Homogenizer	• Type: Laboratory high shear homogenizer / rotor-stator homogenizer • Speed range: Approximately 2,000–27,000 rpm or wider, no-load speed • Working volume range: 1–2500 mL • Speed control: Analog or digital speed controller • Dispersing tool / shaft: Suitable stainless steel dispersing shaft/probe to be supplied • Contact material: Stainless steel, or equivalent corrosion-resistant material • Overheat protection required • Overload protection • Stand / support: Stand and clamp for safe operation • Power supply: compatible with local power supply/220-240 V, 50-60 Hz • Accessories: Dispersing shaft/probe, tools for assembly, user	01		

			manual Warranty: 2-year comprehensive warranty should be provided from the manufacturer			
11	PHTD	Demonized Water Purifier	- Type: Laboratory deionized/RO water purification system - Product water resistivity:18.2 MΩ·cm at 25 °C - Product water conductivity:≤0.1 μS/cm or better - Working pressure:0.1–0.5 Mpa - Water production rate:10 L/hour at 25 °C or higher - RO water TDS:<10 ppm - Final product water Ammonia:≤0.3 mg/L - Final product water Nitrate:≤0.06 mg/L - Display/monitoring: Conductivity/resistivity display preferred - Pretreatment: Sediment, activated carbon, RO membrane, DI cartridge or equivalent purification stages - Instrument should be installed according to manufacturer instruction at the customer site without any additional cost - Power supply:Compatible with local power supply/220-240 V, 50-60 Hz - Warranty: 2-year comprehensive warranty should be provided from the manufacturer	01		
12	OCD	Agate mortar and pestle set	- Manufactured with natural agate; - Volume- Approx. 20 - 25 mL, - Mortar diameter: Approximately 75 mm. - motar height - 30 mm - Pestle: Matching agate pestle shall be supplied with the mortar. - Non-porous surface suitable for easy cleaning - minimum one-year warranty against manufacturing defects	01		

13	ESD	Drying oven	• Temperature range: Ambient +5 °C to at least 200 °C • Volume: 250 - 350 L • 3 - 4 adjustable stainless steel Shelves • Interior material: Stainless steel or equivalent corrosion-resistant material • Temperature control - Digital temperature control system or equivalent, with over-temperature protection and automatic cut-off/alarm function with digital display of set and actual temperature • Temperature accuracy: ± 1 °C or better • Air circulation : forced air circulation • Insulated door with proper sealing/gasket to minimize heat loss • Temperature precision/resolution : 0.1 °C or better • Exterior material: Powder-coated steel, stainless steel, or equivalent corrosion-resistant and heat-resistant material • Over-temperature protection, safety thermostat, alarm system, and thermal insulation • Traceable calibration certificate to be supplied • Insulated door with heat-resistant handle • Compatible with local power supply/220-240 V, 50-60 Hz • Built-in timer with auto stop function • Instrument should be installed according to manufacturer instruction at the customer site without any additional cost • Warranty: 2-year comprehensive warranty for the system should be provided from the manufacturer	01		
14	RRC PANAP ITIYA	Laboratory oven	• Temperature range - Ambient +5 °C to 250 °C • Volume - 30 - 50 L • shelves : 2 adjustable steel shelves • Interior material: Stainless steel or equivalent corrosion-resistant material	01		

			• Temperature control - Digital temperature control system or equivalent, with over-temperature protection and automatic cut-off/alarm function, with digital display of set and actual temperature • Temperature accuracy: ± 1 °C or better • Air circulation : forced air circulation • Insulated door with proper sealing/gasket to minimize heat loss • Temperature precision/resolution : 0.1 °C or better • Exterior material: Powder-coated steel, stainless steel, or equivalent corrosion-resistant and heat-resistant material • Over-temperature protection, safety thermostat, alarm system, and thermal insulation • Traceable calibration certificate to be supplied • Insulated door with heat-resistant handle • Compatible with local power supply/220-240 V, 50-60 Hz • Built-in timer with auto stop function • Instrument should be installed according to manufacturer instruction at the customer site without any additional cost • Warranty: 2-year comprehensive warranty for the system should be provided from the manufacturer			
15	RRC REKA WA	Sieve shaker with sieve set	• Sieve diameter : 8 inches (200 mm) • Brass or Stainless Steel frames with woven wire mesh • Suitable for fine aggregate, soil, sand, sediment, and coarse aggregate testing • Measuring range : 75 μm - 4.75 mm • sieve sizes : 4.75 mm, 2.36 mm, 1.18 mm, 600 μm, 300 μm, 150 μm, 75 μm • Lid and receiving pan to be supplied • Sieve Shaker Specifications • Electromagnetic vibratory sieve shaker, mechanical sieve shaker, or mechanical tap shaker	01		

			- Adjustable timer : 1–60 minutes - Adjustable amplitude or vibration intensity; typical amplitude around 1–3 mm - Capable of holding a suitable stack of sieves plus lid and pan, preferably 6–8 sieves or more - Compatible with local power supply/220-240 V, 50-60 Hz - warranty : 2 years			
16	RRC REKA WA	Filter unit	- Filter unit with receiving flask / vacuum filtration assembly - Material: Borosilicate glass (autoclavable) - Filter Diameter: 47 mm - Funnel capacity : 500 mL - Apparatus: Vacuum filtration setup consisting of filtration funnel, filter support/base, receiving flask , clamp, vacuum tubing, and vacuum pump - Receiving flask capacity : 1 L - Should be compatible with Glass microfiber filter , pore size 0.7µm - Should be supplied with GF/F, pore size 0.7µm 100/pack *2 - vacuum connection: Side-arm hose barb for vacuum pump - Operating mode: Vacuum-assisted filtration - Warranty : 2 years	01		
17	RRC KALPI TIYA	Dissecting set	- Equipment type: Laboratory dissecting instrument set - Material: High-quality stainless steel, medical/laboratory grade or equivalent - Corrosion resistance: Instruments shall be corrosion-resistant and suitable for repeated laboratory use - Finish: Smooth finish, easy to clean, with no sharp burrs or rough edges - Scalpel handle: 1 × scalpel handle compatible with replaceable blades - Scalpel blades: Minimum 2 × scalpel blades, No. 10, No. 11, or equivalent	05		

			• Straight scissors:1 × straight dissecting scissors, approximately 10–12 cm • Curved scissors:1 × curved dissecting scissors, approximately 10–12 cm • Straight forceps:1 × straight fine-tip forceps • Curved forceps:1 × curved fine-tip forceps • Dissecting needle:1 × straight dissecting / teasing needle • Probe / seeker:1 × probe or seeker • Packaging: Supplied in protective case, pouch, or box suitable for safe storage and transport • Warranty / replacement: one year or more/ replacement against manufacturing defects			
18	IARAD	Refrigerated Centrifuge	• Rotor capacity: 6 × 50 ml • Suitable adapters for 15 mL, 10 mL, and 2 mL tubes • Speed range: approx. 2500–6000 rpm • Maximum RCF: up to 4500 × g; • Fixed angle rotor 30–45°, Autoclavable rotor • Designed for 50 mL conical tubes • Temperature control 0–40°C • Automatic imbalance detection; • Auto door lock facility • Program storage in memory minimum 50 programs • Over speed and over temperature protection with auto stop and auto lid opening • Power supply:Compatible with local power supply/220-240 V, 50-60 Hz • Warranty: 2-year comprehensive warranty should be provided from the manufacturer	01		

4. Inspections and Tests

The following inspections and tests shall be performed: *[insert list of inspections and tests if any]*

S. No.	Item Description	Compliance to the Required Specifications	Remarks
01	Autoclave		
02	Fume hood (Small)		
03	Hot plate with magnetic stirrer		
04	Thermostatic water bath		
05	Thermostatic water bath		
06	Sonicator		
07	Distilled Water Still		
08	Distilled water still		
09	Heating Mantle		
10	High shear Homogenizer		
11	Demonized Water Purifier		
12	Agate mortar and pestle set		
13	Drying oven		
14	Laboratory oven		
15	Sieve shaker with sieve set		
16	Filter unit		
17	Dissecting set		
18	Refrigerated Centrifuge		

Section VII. Contract Data

The following Contract Data shall supplement and / or amend the Conditions of Contract (CC). Whenever there is a conflict, the provisions herein shall prevail over those in the CC.

[The Purchaser shall select insert the appropriate wording using the samples below or other acceptable wording, and delete the text in italics]

CC 1.1(i)	The Purchaser is: National Aquatic Resources Research & Development Agency of Sri Lanka
CC 1.1 (m)	The Project Sites / Final Destinations are: National Aquatic Resources Research & Development Agency, Crow Island, Mattakkuliya, Colombo-15.
CC 8.1	For <u>notices</u> , the Purchaser's address shall be: Attention : Director General Address : National Aquatic Resources Research & Development Agency Crow Island, Mattakkuliya, Colombo-15. Telephone: 011 252 9717 / 011 252 1000 Facsimile number: +94 011 252 9717 e-mail Address : purchasingp@nara.ac.lk
CC 15.1	CC 15.1 CC 15.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: Advance Payment: Thirty (30) percent of the Foreign currency portion shall be paid within thirty (30) days of signing of the Contract, and upon supplier opening of Letter of Credit in favor of the Purchaser and upon submission of a advance payment guarantee for equivalent amount valid until the Goods are delivered and in the form provided in the bidding documents or another form acceptable to the Purchaser. On Acceptance: Seventy (70) percent of the Foreign currency portion of Goods received shall be paid within thirty (30) days of receipt of the Goods upon submission of claim supported by the acceptance certificate issued by the Purchaser. Payment of local currency portion shall be made in Sri Lankan Rupees within thirty (30) days of presentation of claim supported by a certificate from the Purchaser declaring that the Goods have been delivered and that all other contracted Services have been performed.

CC 17.1	A Performance Security equivalent to 10% of the total contract value valid up to twenty eight days (28) beyond the date of completion of the contract, shall be required.
CC 25.1	The inspections and tests shall be : upon the delivery of the complete order and Supplier should bear all the expenses incurred on testing of the equipment.
CC 25.2	The Inspections and tests shall be conducted at: the place of Final destinations.
CC 26.1	The liquidated damage shall be: 1 % per week
CC 26.1	The maximum amount of liquidated damages shall be: 10 %

