



DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA
MINISTRY OF FISHERIES, AQUATIC AND OCEAN RESOURCES
NATIONAL AQUATIC RESOURCES RESEARCH AND DEVELOPMENT AGENCY (NARA)

INVITATION FOR EXPRESSIONS OF INTEREST (EOI)

SELECTION OF AN INDIVIDUAL CONSULTANT

TO DEVELOP TECHNICAL SPECIFICATIONS AND PROCUREMENT DOCUMENTS FOR A DIGITAL FISHERMEN E-LOGBOOK MOBILE APPLICATION

Contract No: P&S/OCD/2026/13/RL/TEN45

1. The National Aquatic Resources Research and Development Agency (NARA) requires accurate, timely and geo-referenced fisheries logbook data to support sustainable fisheries management, resource monitoring and decision-making. To replace largely manual recording, NARA intends to introduce a Digital Fishermen E-Logbook Mobile Application for use onboard fishing vessels to record fishing activities in real or near-real time. NARA seeks to engage a qualified Individual Consultant to prepare the technical specifications, system design documents and procurement-ready materials required to procure the development of the application.
2. The Chairman, Consultants Procurement Committee (PC) on behalf of NARA, now invites eligible **Individual Consultants** to submit Expressions of Interest (EOI) to provide the following services:
 - Conducting stakeholder consultations and requirement analysis.
 - Developing functional and non-functional requirement specifications for onboard data capture, catch/by-catch recording, offline synchronisation and user management.
 - Designing system architecture and API integration frameworks.
 - Preparing comprehensive technical specifications and bidding documents for the procurement of an application development firm.
3. The estimated duration of the assignment is **six (06) weeks** from the date of commencement.
4. Interested consultants must demonstrate that they possess the required qualifications and relevant experience to perform the services. The minimum requirements are:
 - A Bachelor's degree in Computer Science, Information Technology, Software Engineering or a related field (a Master's degree or higher will be an advantage).
 - A minimum of five (05) years of experience in ICT system design or digital platforms.
 - Proven individual experience in mobile application specification and system architecture design.
 - Familiarity with GIS, remote sensing or map-based maritime/environmental information systems is highly desirable.

5. The Individual Consultant will be selected on competition in accordance with the procedures set out in the *Guidelines for Selection and Employment of Consultants (August 2007)* published by the National Procurement Agency (NPA), Sri Lanka.

6. Applicants will be evaluated on their qualifications and experience to carry out the assignment successfully. The detailed evaluation criteria and sub-criteria are given in the Terms of Reference (TOR). The minimum qualifying score is 70 points.

No	Criteria	Max Points
1	Specific Experience of the Individual Consultant	30
2	Adequacy of the Proposed Methodology and Work Plan	30
3	Qualifications and Competence for the Assignment	40
Total		100

7. The detailed **Terms of Reference (TOR)**, covering the full background, scope of work, deliverables, detailed evaluation criteria, and conditions of engagement, together with the **EOI Information Form**, can be obtained free of charge between **09:00 and 15:00 hours** on working days from the address below, or downloaded from the NARA official website: www.nara.ac.lk.

8. Expressions of Interest (the completed EOI Information Form together with a detailed Curriculum Vitae and copies of supporting documents) must be submitted in a sealed envelope marked “**EOI for Individual Consultant – Digital Fishermen E-Logbook Mobile Application**”, addressed to the address below, or sent by e-mail to nara.purchasing@gmail.com on or before **2026/07/20 at 12.30 p.m.**

Chairman,
Consultants Procurement Committee (CPC)
National Aquatic Resources Research and Development Agency (NARA)
Crow Island, Mattakkuliya, Colombo 15, Sri Lanka
Tel: 011-2529717 | Email: chairman@nara.ac.lk | Website: www.nara.ac.lk

EXPRESSION OF INTEREST (EOI) INFORMATION FORM

Hiring of an Individual Consultant to Develop Technical Specifications and Procurement Documents for a Digital Fishermen E-Log book Mobile Application

Contract No. P & S/ OCD/2026/15/RL/TEN45

1. Project Data & Consultant Profile

Field	Details
Contract Name	Development of Technical Specifications and Procurement Documents for a Digital Fishermen Mobile Application
Contract Number	P & S/ OCD/2026/15/RL/TEN45
Full Name of Consultant	
NIC / Passport Number	
Contact Details	Address: Email: Mobile:

2. Eligibility & Conflict of Interest Declaration

I hereby declare that:

- I have read the advertisement and the Terms of Reference (TOR) for Mobile Application.
- I am not currently blacklisted by the National Procurement Commission or the Government of Sri Lanka.
- I was not involved in the preparation of the TOR for Mobile Application, and I have no conflict of interest in providing these services.
- I understand that if selected this , I will be ineligible to bid for a same task of “App Development” elsewhere

Signature: Date:

3. Certification

I, the undersigned, certify that to the best of my knowledge and belief, this information correctly describes my qualifications and experience. I am available to undertake the assignment within the six (06) weeks duration specified in the TOR.

Signature and Stamp of Consultant:

Date:.....

Annexure 01 – CV Format for Individual Consultant

1. General Information

Name of the Consultant:	{Insert full name}
Date of Birth:	{day/month/year}
Country of Citizenship / Residence:	

2. Education Qualifications: *{List of college / university or other specialized education, giving names of educational institutions, dates attended, Post Graduate Degree(s) / degree(s) / diploma(s) obtained}*

Degree	Field	Name of the Institution	Class / Grade obtained	Date of Award	Duration

3. Employment Record Relevant to the Assignment: *{Starting with present position, list in reverse order. Provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}*

Period	Employing organization and your title / position. Contact information for references	Summary of activities performed relevant to the Assignment

4. Technical Capacity & Adequacy for the Assignment

Please provide specific evidence for the following scoring categories as per the evaluation criteria.

4.1 Government Procurement & Technical Drafting

- List at least three (3) instances where you drafted Technical Specifications, TORs or Standard Bidding Documents (SBDs) for government or international agencies:
 - [Project Name / Entity / Year]
 - [Project Name / Entity / Year]
 - [Project Name / Entity / Year]
- List specific experience working with the **Sri Lanka National Procurement Guidelines/Manuals:**

4.2 System Architecture & Design Experience

- Describe your experience in designing cloud-based backends and API integrations for mobile applications:

- Mention your experience in selecting scalable technology stacks for high-availability systems:

4.3 Functional Requirements & Specialized Features

- Provide examples of Functional Requirement Specifications (FRS) you have developed:
- Have you designed systems requiring **offline data synchronization** or **multilingual UIs**? (Yes/No). If yes, brief detail:

5. Language Skills *(indicate only languages in which you can work):*

Language	Speaking			Reading			Writing		
	Good	Fair	Poor	Good	Fair	Poor	Good	Fair	Poor
English									
Sinhala									
Tamil									

6. contact information:

(e-mail, mobile, office telephone)

7. References:

1. [Name / Designation / Contact No / Email]
2. [Name / Designation / Contact No / Email]

8. Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal, and/or sanctions by the Client.

..... Name of Consultant	 Signature and Stamp	 Date (day/month/year)
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